



REGULAR SESSION

County Commission

Courthouse
206 W. 1st Avenue
Hutchinson, KS 67501

A G E N D A

**Reno County Courthouse Veterans Room
206 W. 1st Avenue
Hutchinson, KS 67501
Wednesday, December 27, 2023, 9:00 AM**

1. **Call to Order**
2. **Pledge of Allegiance to the American Flag and Prayer**
3. **Welcome and Announcements by Commission Chair**
 - 3.A Retirement Recognition for County Treasurer Brenda Kowitz
4. **Public Comment on Items not on the Agenda**

Please come forward to the podium, state your name and address and limit your remarks to not more than 5 minutes per item.
5. **Determine Additions or Revisions to the Agenda**
6. **Consent Agenda**
 - 6.A Vouchers (bills or payments owed by the county or related taxing units)
 - 6.B BOCC minutes for November 8th, 15th, and 22nd, 2023 for approval
 - 6.C Resolution 2023-____ Establishing Sewer District 1 (Cedarview) Reserve Fund 134
 - 6.D Resolution 2023-____ Establishing Sewer District 3&10 (Blue Spruce) Reserve Fund 132
 - 6.E Resolution 2023-____ Establishing Sewer District 8 (Highlands) Reserve Fund 133
 - 6.F Resolution 2023-____ Renaming Sewer District 201 (Yoder) Replacement Fund to a "Reserve" Fund 147
 - 6.G Resolution 2023-____ Renaming Sewer District 202 (H.A.B.I.T.) Replacement Fund to a "Reserve" Fund
 - 6.H Resolution 2023-____ Establishing Water District 8 (Highlands) Reserve Fund
 - 6.I Resolution 2023-____ Establishing Water District 101 (Yoder) Reserve Fund
 - 6.J Resolution 2023-____ Authorizing a Transfer of Funds of all Water Districts' and Sewer Districts' General Funds to their Reserve Funds
 - 6.K Resolution 2023-____ Establishing a Reno County Sewer District 201-202 (Yoder-H.A.B.I.T.) Improvements Fund
 - 6.L Resolution 2023-____ Establishing a Reno County Water District 101 (Yoder) Improvement Fund
 - 6.M Resolution 2023-____ Establishing the Juvenile Corrections Advisory Board JCAB Grant Fund and the JDF Behavioral Services Grant Fund
 - 6.N Reno County Community Corrections Diversion Policy Approval
 - 6.O Appoint Jamee L. Archer to the Reno County Council on Aging. The term would

Randy Parks
District 1

Ron Hirst
District 2

Daniel P. Friesen
District 3

John Whitesel
District 4

Don Bogner
District 5

begin on January 1, 2024 and end on December 31, 2026

- 6.P Appoint Gordon Roth to a 3 year term on the Reno County Public Transportation Commission. The term would begin January 1, 2024 and end on December 31, 2026
- 6.Q County Administrator's Contract for 2024

7. Business Items

- 7.A 2024 Insurance Buy-downs and Umbrella Options
- 7.B Resolution 2023-_____ to change Reno County Sewer District #3 & #10 (Blue Spruce) wastewater billing procedure effective January 1, 2024
- 7.C Appointment of two citizens to serve a three-year term on the Planning Commission
- 7.D Declaratory Resolution Opposing the Federal Government's "30 X 30" Land Preservation Goal

8. County Administrator Report

- 8.A Monthly Department Reports
- 8.B Financial Report

9. County Commission Report/Comments

10. Adjournment



AGENDA ITEM

AGENDA ITEM #3.A

AGENDA DATE: December 27, 2023

PRESENTED BY:

AGENDA TOPIC:

Retirement Recognition for County Treasurer Brenda Kowitz

SUMMARY & BACKGROUND OF TOPIC:

Brenda Kowitz began her service with Reno County, the Tag/Treasurer Office, and for the citizens of Reno County on August 2nd, 2012, starting as a Tag Clerk. In January 2015, she became a Treasurer Clerk and two months later, in March 2015, she became the Deputy Treasurer. Brenda took office as the Reno County Treasurer on October 10, 2017.



AGENDA ITEM

AGENDA ITEM #6.B

AGENDA DATE: December 27, 2023

PRESENTED BY: Cindy Martin

AGENDA TOPIC:
BOCC minutes for November 8th, 15th, and 22nd, 2023 for approval

SUMMARY & BACKGROUND OF TOPIC:
N/A

ALL OPTIONS:
Approve
Make changes
Deny

RECOMMENDATION / REQUEST:
Approve final drafts for minutes book

POLICY / FISCAL IMPACT:
N/A

REVISED 12/22/2023

November 8, 2023
Reno County Courthouse
Hutchinson, Kansas

The Board of Reno County Commissioners held an agenda session with Commissioner Ron Hirst, Commissioner Randy Parks, Commissioner Don Bogner, and Commissioner John Whitesel, County Counselor Patrick Hoffman, County Administrator Randy Partington, and Minutes Clerk Cindy Martin, present. Chairman Daniel Friesen was not available.

The meeting began with the Pledge of Allegiance followed by a short sectarian prayer led by Pastor Henry Blickhahn Our Redeemer Lutheran Church.

There were no additions to the agenda. Mr. Whitesel requested to move consent item #6B for the Juvenile Corrections Board Education Representative Appointee Replacement to business item #7D for discussion.

Mr. Whitesel moved, seconded by Mr. Bogner, to approve the consent agenda consisting of item 6A which includes the: **(6A)** Accounts Payable Ledger for claims payable on November 3rd, 2023, totaling \$559,360.73; Accounts Payable Ledger for claims payable on November 10, 2023, totaling \$705,466.42 presented by staff. The motion was approved by a roll call vote of 4-0.

7A. Phil Auxier Pastor for Crestview Bible Church a member of the Opioid Settlements Funds Advisory Oversight Committee, explained the needs of the community and how the committee identified the abatement strategies that should be prioritized. The committee was tasked with making sure the Reno County/City of Hutchinson Fights Addiction Fund was spent in a way to save lives from prescription opioid misuse and illicit opioid use, while also assisting efforts currently happening within Reno County. Eight applications were received in response to an RFP sent out and only four met the requirements outlined in that RFP. Funds Grant Program Cycle 1 Recipients would use settlement funds for a total of \$50,000. The committee recommended giving \$25,000 to Reno County First Time Drug Felony Diversion Program, Reno County District Attorney and Community Corrections giving assistance in funding a newly created program. Another \$25,000 given for Medication Assisted Treatment for Reno County, with Prairie Star Health Center providing an evidence-based Medication Assisted Treatment (MAT) program in Reno County.

Those funds would be used to pay for Narcan and Suboxone (opioid overdose prevention and treatment medications) for

uninsured and underserved patients who cannot afford the cost of these medications. Mr. Whitesel was concerned with giving medications out using taxpayers' money. Health Department Educator Seth Dewey explained the funds were from a pharmaceutical settlement not from taxpayers. Mr. Parks asked about the pharmaceutical funds use. Mr. Auxier replied that the funds current balance was \$166,924.77 with \$155,368.43 of that being received in 2023. For short term to get the ball rolling on the front lines, the City of Hutchinson would fund the first and second options, Teen Intervene early education prevention for \$19,251 and Reno Connections, United Way of Reno County for appropriate resources of \$25,000. Mr. Hirst would like to see the data collected sent to the state. Mr. Auxier replied that data from Prairie Star was hard wired into the program and reports collected would be sent to the state. Mr. Whitesel motioned to approve the \$25,000 funds in separate motions for the diversion program. The motion failed with no second. **Mr. Hirst moved, seconded by Mr. Bogner,** to approve the recommendation from the Opioid Settlement Funds Advisory Oversight Committee's to fund the Reno County First Time Drug Felony Diversion Program and the Medication Assisted Treatment by Prairie Star in the amount of \$25,000 each for a total of \$50,000 from the Municipalities Fights Addiction fund. The motion was approved by a roll call vote of 3-1 with Mr. Whitesel opposed however he would have voted to fund the diversion program had he been given the opportunity to vote on it separately.

7B. Vikki Mader CEO of Horizons Mental Health Center briefly went over the purpose of Horizons mentioning programs and Crisis Center services and helping patients with at home services or wherever they feel comfortable after leaving the hospital. She had provided the financials prior to the agenda meeting and asked the Board if they had any questions, none did. Mr. Hirst mentioned the Crisis Center made a big difference in keeping individuals out of jail which would save the county money.

7C. County Administrator Randy Partington requested the Board designate a voting delegate and alternate for the Kansas Association of Counties (KAC) annual conference effective November 24, 2023, until the 2024 KAC Annual conference. Each KAC member county shall be allowed one vote, which would be cast by a chosen delegate designated for the county. **Mr. Hirst moved, seconded by Mr. Bogner,** to elect Mr. Parks as the delegate candidate for KAC. The motion was approved by a roll call vote of 4-0.

Mr. Bogner moved, seconded by Mr. Parks, to elect Mr. Hirst as the alternate candidate for KAC. The motion was approved by a roll call vote of 4-0.

7D. Jessica Susee, Youth Services Juvenile Corrections Advisory Board (JCAB) Coordinator/KDOC-JS Administrative Contact, outlined the Juvenile Corrections Board Education Representative Appointee Replacement. She stated that the Advisory Board was comprised of members in accordance with the Statute of the State of Kansas #75-7044. According to the statute some of the Juvenile Board representatives shall be appointed. Education Representative David Patterson no longer was employed or residing in any Reno County school district and needed to be replaced and a new representative would be appointed for a 3-year term of 11/1/2023 to 11/1/2026. The JCAB recommended the applicant USD 308 Jenny Wilson for this position. Mr. Whitesel requested an interview to find out about the person being appointed. The Board recommended following the Advisory Boards recommendation since they vetted the applicant. Ms. Susee reviewed what the Advisory Boards purpose was for the appointee. **Mr. Hirst moved, seconded by Mr. Bogner,** to approve the recommendation of Jenny Wilson to JCAB as outlined in option one. The motion was approved by a roll call vote of 3-1 with Mr. Whitesel opposed.

8A. Mr. Partington asked the Board if they had any questions.

Mr. Whitesel mentioned signing up for Medicare Part D stating residents needed to go to a licensed professional not the Department of Aging and asked to meet with Aging Director Barbara Lilyhorn.

Mr. Partington reminded the Board of the Quad County meeting on December 11th, 2023, at Newton Airport, 11:45 a.m. and asked how many were going to attend, only 2 have stated they were attending. He said the Youth Services Director was retiring and there were qualified candidates internally. Tomorrow evening Reno County Tonya Culp Health Department and Sandra Milburn County Communications Specialist will be graduating.

Commissioner comments:

Mr. Bogner thanked everyone for the prayers and kindness given when his mother passed away. He attended two fire district meetings that went very smoothly, people were concerned about personal services. He thought there was a good consensus for putting it all together with discussions making a good

package for all. Emergency Management handled the fog which kept them very busy since it was such a dangerous thick fog, luckily none of the Reno County employees were involved with the four accidents in the Haven area.

Mr. Hirst also attended fire district meetings and stated Sandra was doing a great job and people appreciated the information. He attended a SCKEDD meeting where they looked positive and spoke about grant potentials also looking to find any housing assistance that was needed. He went to the Pretty Prairie City Council meeting where they spoke about the EMS program and the addition of five new EMT's to the staff roster. At 5:00 p.m. Thursday evening at the Public Works building in South Hutchinson there will be a solar panel meeting. He stated the Mayor's Forum needed to be started back up in 2024. Friday will be a special day for celebrating Veteran's Day. They deserve everything we can give them. Please take time to thank a Veteran since there are no loud booms like other countries around the world because of our Veterans.

Mr. Whitesel spoke about election day telling people to go vote, we had low numbers so get out and vote, votes matter. Slow down in the fog and drive safely by turning on your lights in the fog. Hutchinson schools postponed school for 2-hours for the fog excusing students for being late. He encouraged people to go meet neighbors and make a better community during the holidays.

Mr. Parks spoke about a wreck that resulted in a death. He was at the scene and appreciated the response from multiple emergency personnel and gave high praise for a job well done. He asked Mr. Partington if he could look into installing microphones or take the glass down on the tag line, because he observed people not being able to hear the girls behind the glass when speaking with customers. Mr. Bogner agreed that he had complaints also. At the joint meeting with The City of Hutchinson they talked about vagrancy, asking what can be done with street people? Would it take a resolution? He suggested asking the City of Hutchinson Police Chief and the Sheriff to get together to work on a solution.

Mr. Partington, Mr. Hirst, and Mr. Bogner attended an EMS quarterly meeting to go over reports and financials. Dave Johnson, the EMS Chief stated the main issue in the financials was receiving grants so the funds that Reno County give were well under budget this year, so maybe encumbered funds could go toward purchasing an ambulance or equipment replacements. EMS was working on the Arlington EMS station project getting quotes. Mr. Bogner appreciated the transparency of information.

At 10:05 a.m. the meeting adjourned until Wednesday, November 22nd, 2023, at 9:00 a.m.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk
cm

Date

November 8, 2023
Reno County Courthouse
Hutchinson, Kansas

The Board of Reno County Commissioners held an agenda session with Commissioner Ron Hirst, Commissioner Randy Parks, Commissioner Don Bogner, and Commissioner John Whitesel, County Counselor Patrick Hoffman, County Administrator Randy Partington, and Minutes Clerk Cindy Martin, present. Chairman Daniel Friesen was not available.

The meeting began with the Pledge of Allegiance followed by a short sectarian prayer led by Pastor Henry Blickhahn Our Redeemer Lutheran Church.

There were no additions to the agenda. Mr. Whitesel requested to move consent item #6B for the Juvenile Corrections Board Education Representative Appointee Replacement to business item #7D for discussion.

Mr. Whitesel moved, seconded by Mr. Bogner, to approve the consent agenda consisting of item 6A which includes the: **(6A)** Accounts Payable Ledger for claims payable on November 3rd, 2023, totaling \$559,360.73; Accounts Payable Ledger for claims payable on November 10, 2023, totaling \$705,466.42 presented by staff. The motion was approved by a roll call vote of 4-0.

7A. Phil Auxier Pastor for Crestview Bible Church a member of the Opioid Settlements Funds Advisory Oversight Committee, explained the needs of the community and how the committee identified the abatement strategies that should be prioritized. The committee was tasked with making sure the Reno County/City of Hutchinson Fights Addiction Fund was spent in a way to save lives from prescription opioid misuse and illicit opioid use, while also assisting efforts currently happening within Reno County. Eight applications were received in response to an RFP sent out and only four met the requirements outlined in that RFP. Funds Grant Program Cycle 1 Recipients would use settlement funds for a total of \$50,000. The committee recommended giving \$25,000 to Reno County First Time Drug Felony Diversion Program, Reno County District Attorney and Community Corrections giving assistance in funding a newly created program. Another \$25,000 given for Medication Assisted Treatment for Reno County, with Prairie Star Health Center providing an evidence-based Medication Assisted Treatment (MAT) program in Reno County.

Those funds would be used to pay for Narcan and Suboxone (opioid overdose prevention and treatment medications) for

uninsured and underserved patients who cannot afford the cost of these medications. Mr. Whitesel was concerned with giving medications out using taxpayers' money. Health Department Educator Seth Dewey explained the funds were from a pharmaceutical settlement not from taxpayers. Mr. Parks asked about the pharmaceutical funds use. Mr. Auxier replied that the funds current balance was \$166,924.77 with \$155,368.43 of that being received in 2023. For short term to get the ball rolling on the front lines, the City of Hutchinson would fund the first and second options, Teen Intervene early education prevention for \$19,251 and Reno Connections, United Way of Reno County for appropriate resources of \$25,000. Mr. Hirst would like to see the data collected sent to the state. Mr. Auxier replied that data from Prairie Star was hard wired into the program and reports collected would be sent to the state. Mr. Whitesel motioned to approve the \$25,000 funds in separate motions for the diversion program. The motion failed with no second. **Mr. Hirst moved, seconded by Mr. Bogner,** to approve the recommendation from the Opioid Settlement Funds Advisory Oversight Committee's to fund the Reno County First Time Drug Felony Diversion Program and the Medication Assisted Treatment by Prairie Star in the amount of \$25,000 each for a total of \$50,000 from the Municipalities Fights Addiction fund. The motion was approved by a roll call vote of 3-1 with Mr. Whitesel opposed.

7B. Vikki Mader CEO of Horizons Mental Health Center briefly went over the purpose of Horizons mentioning programs and Crisis Center services and helping patients with at home services or wherever they feel comfortable after leaving the hospital. She had provided the financials prior to the agenda meeting and asked the Board if they had any questions, none did. Mr. Hirst mentioned the Crisis Center made a big difference in keeping individuals out of jail which would save the county money.

7C. County Administrator Randy Partington requested the Board designate a voting delegate and alternate for the Kansas Association of Counties (KAC) annual conference effective November 24, 2023, until the 2024 KAC Annual conference. Each KAC member county shall be allowed one vote, which would be cast by a chosen delegate designated for the county. **Mr. Hirst moved, seconded by Mr. Bogner,** to elect Mr. Parks as the delegate candidate for KAC. The motion was approved by a roll call vote of 4-0.

Mr. Bogner moved, seconded by Mr. Parks, to elect Mr. Hirst as the alternate candidate for KAC. The motion was approved by a roll call vote of 4-0.

7D. Jessica Susee, Youth Services Juvenile Corrections Advisory Board (JCAB) Coordinator/KDOC-JS Administrative Contact, outlined the Juvenile Corrections Board Education Representative Appointee Replacement. She stated that the Advisory Board was comprised of members in accordance with the Statute of the State of Kansas #75-7044. According to the statute some of the Juvenile Board representatives shall be appointed. Education Representative David Patterson no longer was employed or residing in any Reno County school district and needed to be replaced and a new representative would be appointed for a 3-year term of 11/1/2023 to 11/1/2026. The JCAB recommended the applicant USD 308 Jenny Wilson for this position. Mr. Whitesel requested an interview to find out about the person being appointed. The Board recommended following the Advisory Boards recommendation since they vetted the applicant. Ms. Susee reviewed what the Advisory Boards purpose was for the appointee. **Mr. Hirst moved, seconded by Mr. Bogner,** to approve the recommendation of Jenny Wilson to JCAB as outlined in option one. The motion was approved by a roll call vote of 3-1 with Mr. Whitesel opposed.

8A. Mr. Partington asked the Board if they had any questions.

Mr. Whitesel mentioned signing up for Medicare Part D stating residents needed to go to a licensed professional not the Department of Aging and asked to meet with Aging Director Barbara Lilyhorn.

Mr. Partington reminded the Board of the Quad County meeting on December 11th, 2023, at Newton Airport, 11:45 a.m. and asked how many were going to attend, only 2 have stated they were attending. He said the Youth Services Director was retiring and there were qualified candidates internally. Tomorrow evening Reno County Tonya Culp Health Department and Sandra Milburn County Communications Specialist will be graduating.

Commissioner comments:

Mr. Bogner thanked everyone for the prayers and kindness given when his mother passed away. He attended two fire district meetings that went very smoothly, people were concerned about personal services. He thought there was a good consensus for putting it all together with discussions making a good package for all. Emergency Management handled the fog which kept them very busy since it was such a dangerous thick fog,

luckily none of the Reno County employees were involved with the four accidents in the Haven area.

Mr. Hirst also attended fire district meetings and stated Sandra was doing a great job and people appreciated the information. He attended a SCKEDD meeting where they looked positive and spoke about grant potentials also looking to find any housing assistance that was needed. He went to the Pretty Prairie City Council meeting where they spoke about the EMS program and the addition of five new EMT's to the staff roster. At 5:00 p.m. Thursday evening at the Public Works building in South Hutchinson there will be a solar panel meeting. He stated the Mayor's Forum needed to be started back up in 2024. Friday will be a special day for celebrating Veteran's Day. They deserve everything we can give them. Please take time to thank a Veteran since there are no loud booms like other countries around the world because of our Veterans.

Mr. Whitesel spoke about election day telling people to go vote, we had low numbers so get out and vote, votes matter. Slow down in the fog and drive safely by turning on your lights in the fog. Hutchinson schools postponed school for 2-hours for the fog excusing students for being late. He encouraged people to go meet neighbors and make a better community during the holidays.

Mr. Parks spoke about a wreck that resulted in a death. He was at the scene and appreciated the response from multiple emergency personnel and gave high praise for a job well done. He asked Mr. Partington if he could look into installing microphones or take the glass down on the tag line, because he observed people not being able to hear the girls behind the glass when speaking with customers. Mr. Bogner agreed that he had complaints also. At the joint meeting with The City of Hutchinson they talked about vagrancy, asking what can be done with street people? Would it take a resolution? He suggested asking the City of Hutchinson Police Chief and the Sheriff to get together to work on a solution.

Mr. Partington, Mr. Hirst, and Mr. Bogner attended an EMS quarterly meeting to go over reports and financials. Dave Johnson, the EMS Chief stated the main issue in the financials was receiving grants so the funds that Reno County give were well under budget this year, so maybe encumbered funds could go toward purchasing an ambulance or equipment replacements. EMS was working on the Arlington EMS station project getting quotes. Mr. Bogner appreciated the transparency of information.

At 10:05 a.m. the meeting adjourned until Wednesday, November 22nd, 2023, at 9:00 a.m.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk
cm

Date

November 15, 2023
Reno County Annex
Hutchinson, Kansas

The Board of Reno County Commissioners met in a canvass session with Chairman Daniel Friesen, Commissioners Ron Hirst, Commissioner Randy Parks, Commissioner Don Bogner, and Minutes Clerk Cindy Martin. Also present was County Counselor Patrick Hoffman.

At 9:00 a.m. Mr. Friesen opened the Board of Canvassers for the purpose of canvassing votes for the November 7th, 2023, City/School General Election. He thanked the staff for their great deal of effort. He turned the meeting over to Ms. Jenna Fager.

Deputy Election Officer Jenna Fager explained the 66 Provisional Ballots for the Boards consideration, stating the number of ballots to count or not count was accurate from researching each one. Election Associates Alisha Johnson, Karen Fisher, and April Hoschouer were present along with the counting board who consisted of Cynthia Flores, Michel Raymond, and Karen Troyer.

The following 17 ballots were recommended to not be counted:

- 2 No photo ID was presented when voter cast ballot KSA 25-2908(e), 25-3002(b) (8)
- 1 Voter moved from another county had not re-registered per KSA 25-3702
- 2 Voter lives in another county and voted in Reno County
- 1 Voter missed race on ballot and requested to receive another ballot after casting original ballot per KSA 25-2908c
- 11 Voter was not a registered voter per KSA 25-215, 25-2302, 25-2421a

The following 43 ballots were recommended to be counted:

- 29 Voter moved within Reno County and had not re-registered. Voted correct precinct per KSA 25-2316c(b), 25-2353, 25-409
- 3 Name was different from voter registration per KSA 25-409, 25-2316c(a)
- 1 Name was different from voter registration and moved within Reno County. Voter voted at correct precinct per KSA 25-409, 25-2316c(a), 25-2316c(b)

- 5 Clerical/board worker error voter should not have been issued a provisional ballot per KSA 25-2908e
- 5 Voter requested advance ballot by mail and came to the polls to vote instead per KSA 25-2908c

The following 6 ballots were recommended to be partially counted:

- 6 Voter moved within Reno County but voted at the wrong polling location per KSA 25-3702, 25-3002(b) (3)

Ms. Fager explained the partial count as counting just the races eligible to vote in the correct precinct. She said the Board of Canvassers may choose to approve the recommendations in full or individual review of any recommendation. She also explained there was a tie for Langdon City Council position between Lathan Keener and Karen Fisher, each had three votes.

Mr. Parks moved, seconded by Mr. Bogner, to approve the count/not count/partial count votes as recommended by Ms. Fager. The motion was approved by a vote 4-0.

At 9:10 a.m. Ms. Fager reviewed the process and recommended the Board recess until 10:00 a.m. to finalize the hand ballot tally count of the six ballots. **Mr. Hirst moved, seconded by Mr. Bogner,** to recess per recommendation and reconvene at 10:00 a.m. The motion was approved by a vote of 4-0.

At 10:00 a.m. the Board reconvened to extend the recess until 10:30 a.m. to finish the provisional ballots. **Mr. Hirst moved, seconded by Mr. Bogner.** The motion was approved by a vote of 3-0, Mr. Friesen was temporarily not available.

At 10:30 a.m. Mr. Friesen turned the meeting over to Ms. Fager who had the Board of Canvassers sign the abstract that certified results for the City/School General Election for 2023. She stated the hand count audit matched the machine tapes. They drew random races to audit, two races were drawn with precincts on the ballot with two precincts for each race. Workers had not worked with any ballots before the audit. None of the unofficial results had any changes from the previous votes.

Mr. Bogner moved, seconded by Mr. Parks, to approve the certification of election results. The motion was approved by a vote of 4-0.

Ms. Fager stated there was still the tie for Langdon City Council. She recommended having a coin toss or something to decide the tiebreaker before the agenda meeting on November 22nd, 2023.

At 10:35 a.m. the Board of Canvassers adjourned until 9:00 a.m. Tuesday, November 22, 2023.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk
cm

Date

November 22, 2023
Reno County Courthouse
Hutchinson, Kansas

The Board of Reno County Commissioners held an agenda session with Chairman Daniel Friesen, Commissioner Ron Hirst, Commissioner Randy Parks, Commissioner Don Bogner, and Commissioner John Whitesel, County Counselor Patrick Hoffman, County Administrator Randy Partington, and Minutes Clerk Cindy Martin, present.

The meeting began with the Pledge of Allegiance followed by a short sectarian prayer led by Chaplain Haley.

Jenna Fager Deputy Election Clerk was present to conduct the coin toss to break the tie for the Langdon City Council position from the November 7th, 2023, City/School Election. Mr. Friesen stated the star was heads for Lathan Keener and tails was for Karen Fisher. Chaplain Haley did the toss and Lathan Keener won.

There were no additions or revisions to the agenda.

Mr. Parks moved, seconded by Mr. Hirst, to approve the consent agenda consisting of items 6A through 6D which includes the: **(6A)** Accounts Payable Ledger for claims payable on November 17, 2023, totaling \$305,603.08; **(6B)** approve BOCC minutes for October 11th, and October 25th, 2023; **(6C)** approve the purchase of one (1) 2024 Dodge Durango Pursuit vehicle from Midway Motors in the amount of \$39,316 and declare the 2018 Ford Interceptor Sedan VIN#1FM5K8AR7JGB12441 as surplus to be auctioned on Purple Wave; and authorize County Administrator Randy Partington to sign the title work; **(6D)** approve to purchase used vehicle to be used as unmarked car for the Sheriff's Department Detective Division at a cost not to exceed \$34,000; declaring a 2006 Malibu VIN#1G1ZT51846F132869 as surplus to be sold on Purple Wave Auction; and authorize County Administrator Randy Partington to sign the title work; presented by staff. The motion was approved by a roll call vote of 5-0.

7A. County Administrator Randy Partington explained to the Board about the amended Development Agreement with Superior Holding, Inc. and Reno County. Superior Holding Inc. entered into a development agreement on May 1st, 2020, based on the Reno County Economic Development Incentives policy. Superior Holding Inc. has complied with the agreement, however a review by staff determined there were typographical errors and potentially

conflicted language in the original agreement. The amended agreement is intended to clarify the obligations of both parties. **Mr. Hirst moved, seconded by Mr. Bogner,** to approve the Superior Holding Inc. Development Agreement with Reno County as outlined by staff. The motion was approved by a roll call vote of 5-0.

8A. Community Corrections Director Randy Regehr gave a presentation for his annual report. He highlighted several topics from public safety to juvenile supervision of higher risk children. Mr. Friesen questioned the impact on the community every year for funding. Mr. Regehr replied the first step was to get the legislators on board with an enhanced requested budget through the governor.

8B. Treasurer Brenda Kowitz gave an overview of her annual report. She stated that her department had an overall 99 percent accuracy rate and an 80 percent accuracy with commercial, both were the top in the state. Her main concern was the rising cost of publications and postage. KCTA was pushing for emailed statements to save the counties postage cost. Mr. Friesen questioned if commercial vehicles had to come into the office or could renew online. Ms. Kowitz replied that the state dictated a physical signature.

Mr. Hoffman explained the commercial vehicle registration process was controlled by state law.

Mr. Friesen requested that he review the regulations. He requested Ms. Kowitz return in a couple of weeks to report on the legislation to see if they could make it less complicated for commercial vehicles.

Mr. Parks asked if Ms. Kowitz could explore the possibility of installing microphones or speakers for the people to hear on the other side of the glass partition in her office. Mr. Bogner agreed with the request stating people who were hard of hearing had problems hearing the tag employees.

8C. Human Resources Director Helen Foster gave an overview of her annual report. She touched on reviews and pay for performance changes. Insurance providers were kept the same and she stated that there were no major issues with workers comp. There were more applicants this year with less positions posted. She reminded the Board of the Holiday dinner for employees December 13th, 2023, at 11:30 a.m. to 1:00 p.m. at the RCAT facility, they will be serving all shifts with a meal. She also

reminded them of the Service Awards December 19th, 2023, at 2:00 p.m. until 3:30 p.m. in the Veteran's Conference Room.

9A. Mr. Partington introduced Mr. Bob Fee with Fee Insurance. He explained the Reno County Insurance coverage of property with Travelers. He also discussed deductibles for auto insurance. Mr. Whitesel requested Mr. Fee look into what the costs would be to have the shooting range available for public use. **Mr. Whitesel moved, seconded by Mr. Parks,** to approve the Travelers insurance as quoted by Mr. Fee in the agenda. The motion was approved by a roll call vote of 5-0.

At 10:22 a.m. the meeting recessed for eight minutes.

The meeting reconvened with all Commissioners, County Administrator Randy Partington, County Counselor Patrick Hoffman, and Minutes Clerk Cindy Martin, present.

9B. Mr. Partington gave a brief summary. He then turned the discussion over to the Health Department Director Karla Nichols who provided an update on services that Reno County Public Health provides. She stated their main function was prevention and education. They made cost reductions saving the county \$342,950 dollars on an annual basis. She outlined benefits of public health stating, "It does matter." Mr. Parks questioned what services were required by statute. She said services were driven by the community needs assessment not mandated by the state. Most services were for a narrow population of uninsured and Medicare patients. The Board briefly discussed vaccines and giving them in schools. Mr. Hirst commented on the WIC program and how the Health Department was more efficient with the healthy food program and providing education to the community. Mr. Friesen requested in the next monthly report if Ms. Nichols could add another column for administration and statute requirements. Mr. Parks requested that she ask other healthcare agencies if they would be willing to help with some of the services provided by the Health Department, she said she would ask.

9C. Public Works Director Don Brittain was present to answer questions and receive guidance from the Board regarding the Solar Regulations. After a lengthy discussion on solar regulations in zoned and unzoned areas of Reno County, Mr. Brittain explained the difference between zoned and unzoned portions of Reno County.

Several Commissioners stated they would like a county wide ban on commercial solar development. Mr. Hirst read some thoughts from attending discussions on solar regulations. He had concerns with a large industrial solar project affecting watersheds and what type of battery energy storage systems were being used, also what if we had a large hailstorm or tornado. He was in favor of smaller solar projects such as the Ark Valley project or for personal use.

Mr. Whitesel suggested penalties should be in place to ensure compliance with regulations in regard to runoffs.

Mr. Friesen stated the fire issue was just as important as solar and wind. He suggested another six-month extension on solar to get a list of questions together for the Planning and Zoning (P&Z) Board. Mr. Hirst stated that the Planning and Zoning Board had held a public hearing and now needed to give their recommendations to the Board. Mr. Hoffman said a balance was needed between personal and public rights since they were in question. Consensus by the Board was to direct staff to draft a six-month solar development ban with not more than 10 acres or 2 megawatts and to stop the commercial solar regulations. For clarification staff was directed in the regulations to prohibit over 10 acres or less or 2 megawatts in zoned areas by January 1, 2024. Mr. Hirst was concerned about the Ark Valley project being halted.

10A. Mr. Partington reviewed the financial report. He spoke about a 4.5 percent cost of living raise for employees with no pay for performance effective January 2024 pay period and pay ranges to increase by 2.25 percent. He suggested on December 13th at the end of the meeting maybe taking a break and coming back at 1:00 p.m. for a study session so the Board could attend the Reno County Christmas Dinner from 11:30 a.m. to 1:00 p.m. at the RCAT facility. He also mentioned the ARPA funds in waiting.

Mr. Hoffman requested to brief the Board on the 30-30 in the next agenda session.

Mr. Friesen read both executive sessions adding times before recessing for the sessions.

12A. **At 12:10 p.m. Mr. Friesen read a motion** for the Board to enter into executive session until 12:35 p.m. with County Administrator Randy Partington, County Counselor Patrick Hoffman, Sheriff Campbell, Undersheriff McHaley, Human Resources

Director Helen Foster, the subject matter to be job performance of county employees and the justification for the executive session is to discuss personnel matters of non-elected personnel, **Mr. Parks seconded the motion.** The motion was approved by a vote of 5-0.

At 12:35 p.m. in the first executive session **Mr. Whitesel moved, seconded by Mr. Friesen,** to extend the executive session by 30 minutes until 1:05 p.m. The motion was approved unanimously.

12B. **Mr. Friesen then read the second motion** for the Board to enter into executive session at 12:35 p.m. until 12:50 p.m. with County Counselor Patrick Hoffman, Human Resources Director Helen Foster, the subject matter to be job performance of county employees and the justification for the executive session is to discuss personnel matters of non-elected personnel, **Mr. Bogner seconded the motion.** The motion was approved by a vote of 5-0.

At 1:05 p.m. in the second executive session **Mr. Whitesel moved, seconded by Mr. Friesen,** to extend the executive session by 10 minutes until 1:15 p.m. The motion was approved unanimously.

At 1:15 p.m. the agenda meeting adjourned until Wednesday, December 13th, 2023, at 9:00 a.m.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk
cm

Date



AGENDA ITEM

AGENDA ITEM #6.C

AGENDA DATE: December 27, 2023

PRESENTED BY: Patrick Hoffman, County Counselor

AGENDA TOPIC:

Resolution 2023-_____ Establishing Sewer District 1 (Cedarview) Reserve Fund 134

SUMMARY & BACKGROUND OF TOPIC:

K.S.A. 12-631o authorizes any municipality, by resolution of the governing body, to establish a reserve fund for the future maintenance and operation of its sewage system and for construction of improvements and expansions to such system. Reserve funds may be established whether the municipality finances such sewerage system as a function of its general fund or as a separate or combined utility fund, and any monies budgeted as a revenue of such general or utility fund for the purposes of the sewerage system may be transferred periodically to such reserve funds by the governing body. It is advantageous to establish a separate fund for such reserve funds to be available for future maintenance and operation of its sewage system and for construction of improvements and expansions to such sewage system.

ALL OPTIONS:

1. Adopt the resolution establishing Sewer District 1 (Cedarview Lodge) Reserve Fund 134, to be used for the purpose of holding reserve funds for the future maintenance and operation of its sewage system and for construction of improvements and expansions to such sewage system.
2. Decline adopting the resolution, in which case the general fund of the said district would not be able to transfer monies for the above purposes.

RECOMMENDATION / REQUEST:

Adopt Resolution 2023-_____ Establishing Sewer District 1 (Cedarview Lodge) Reserve Fund 134.

POLICY / FISCAL IMPACT:

At year-end the BOCC may adopt another resolution authorizing the transfer of funds from the said district's general fund to the reserve fund. This will allow the department to save for the future maintenance and operation of its sewage system, and for the construction of improvements and expansions to said sewage system.

RESOLUTION NO. 2023-_____

**A RESOLUTION ESTABLISHING A RENO COUNTY
SEWER DISTRICT 1 (CEDARVIEW LODGE) RESERVE FUND
(K.S.A. 12-631o)**

WHEREAS, K.S.A. 12-631o authorizes any municipality, by resolution of the governing body thereof, to establish a reserve fund for the future maintenance and operation of its sewage system and for construction of improvements and expansions to such system; and

WHEREAS, such reserve fund or funds may be established whether the municipality finances such sewerage system as a function of its general fund or as a separate or combined utility fund, and any monies budgeted as a revenue of such general or utility fund for the purposes of the sewerage system may be transferred periodically to such reserve funds by order of the governing body; and

WHEREAS, it is advantageous to establish a separate fund for such reserve funds to be available for future maintenance and operation of its sewage system and for construction of improvements and expansions to such sewage system;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that:

1. There is hereby established the "Sewer District 1 (Cedarview Lodge) Reserve Fund", Fund No. 134 to be used for the purpose of holding reserve funds for the future maintenance and operation of its sewage system and for construction of improvements and expansions to such sewage system.
2. Sewer District 1 (Cedarview Lodge) Reserve Fund may be used for future operations by transferring funds from the reserve fund to the operations

at the request of county staff and approval by the Board of County Commissioners.

This Resolution shall be effective from and after its adoption and the fund retroactive to December 1, 2023.

ADOPTED in regular session this 27th day of December 2023.

**BOARD OF COUNTY
COMMISSIONERS
OF RENO COUNTY, KANSAS**

Daniel Friesen, Chairman

ATTEST:

Randy Parks, Vice Chairman

Donna Patton, County Clerk

Ron Hirst, Member

Don Bogner, Member

John Whitesel, Member



AGENDA ITEM

AGENDA ITEM #6.D

AGENDA DATE: December 27, 2023

PRESENTED BY: Patrick Hoffman, County Counselor

AGENDA TOPIC:

Resolution 2023-____ Establishing Sewer District 3&10 (Blue Spruce) Reserve Fund 132

SUMMARY & BACKGROUND OF TOPIC:

K.S.A. 12-631o authorizes any municipality, by resolution of the governing body thereof, to establish a reserve fund for the future maintenance and operation of its sewage system and for construction of improvements and expansions to such system.

Such reserve fund or funds may be established whether the municipality finances such sewerage system as a function of its general fund or as a separate or combined utility fund, and any monies budgeted as a revenue of such general or utility fund for the purposes of the sewerage system may be transferred periodically to such reserve funds by order of the governing body.

It is advantageous to establish a separate fund for such reserve funds to be available for future maintenance and operation of its sewage system and for construction of improvements and expansions to such sewage system.

Reserve Fund 132, to be used for the purpose of holding reserve funds for the future maintenance and operation of its sewage system and for construction of improvements and expansions to such sewage system.

ALL OPTIONS:

1. Adopt the proposed resolution establishing Sewer District 3&10 (Blue Spruce), Reserve Fund 132
2. Decline adopting the resolution, in which case the general fund of the said district would not be able to transfer monies for the above purposes.

RECOMMENDATION / REQUEST:

Adopt the proposed Resolution 2023-____ Establishing Sewer District 3&10 (Blue Spruce) Reserve Fund 132.

POLICY / FISCAL IMPACT:

At year-end the BOCC may adopt another resolution authorizing the transfer of funds from the said district's general fund to the reserve fund. This will allow the department to save for the future maintenance and operation of its sewage system, and for the construction of improvements and expansions to said sewage system.

RESOLUTION NO. 2023-_____

**A RESOLUTION ESTABLISHING A RENO COUNTY
SEWER DISTRICT 3/10 (BLUE SPRUCE) RESERVE FUND
(K.S.A. 12-631o)**

WHEREAS, K.S.A. 12-631o authorizes any municipality, by resolution of the governing body thereof, to establish a reserve fund for the future maintenance and operation of its sewage system and for construction of improvements and expansions to such system; and

WHEREAS, such reserve fund or funds may be established whether the municipality finances such sewerage system as a function of its general fund or as a separate or combined utility fund, and any monies budgeted as a revenue of such general or utility fund for the purposes of the sewerage system may be transferred periodically to such reserve funds by order of the governing body; and

WHEREAS, it is advantageous to establish a separate fund for such reserve funds to be available for future maintenance and operation of its sewage system and for construction of improvements and expansions to such sewage system;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that:

1. There is hereby established the "Sewer District 3 and 10 (Blue Spruce) Reserve Fund", Fund No. 132, to be used for the purpose of holding reserve funds for the future maintenance and operation of its sewage system and for construction of improvements and expansions to such sewage system.
2. Sewer District 3/10 (Blue Spruce) Reserve Fund may be used for future operations by transferring funds from the reserve fund to the operations

at the request of county staff and approval by the Board of County Commissioners.

This Resolution shall be effective from and after its adoption and the fund retroactive to December 1, 2023.

ADOPTED in regular session this 27th day of December 2023.

**BOARD OF COUNTY
COMMISSIONERS
OF RENO COUNTY, KANSAS**

Daniel Friesen, Chairman

ATTEST:

Randy Parks, Vice Chairman

Donna Patton, County Clerk

Ron Hirst, Member

Don Bogner, Member

John Whitesel, Member



AGENDA ITEM

AGENDA ITEM #6.E

AGENDA DATE: December 27, 2023

PRESENTED BY: Patrick Hoffman, County Counselor

AGENDA TOPIC:

Resolution 2023-____ Establishing Sewer District 8 (Highlands) Reserve Fund 133

SUMMARY & BACKGROUND OF TOPIC:

K.S.A. 12-631o authorizes any municipality, by resolution of the governing body thereof, to establish a reserve fund for the future maintenance and operation of its sewage system and for construction of improvements and expansions to such system.

Such reserve fund or funds may be established whether the municipality finances such sewerage system as a function of its general fund or as a separate or combined utility fund, and any monies budgeted as a revenue of such general or utility fund for the purposes of the sewerage system may be transferred periodically to such reserve funds by order of the governing body.

It is advantageous to establish a separate fund for such reserve funds to be available for future maintenance and operation of its sewage system and for construction of improvements and expansions to such sewage system.

Reserve Fund 133, to be used for the purpose of holding reserve funds for the future maintenance and operation of its sewage system and for construction of improvements and expansions to such sewage system.

ALL OPTIONS:

1. Adopt the proposed resolution establishing Sewer District 8 (Highlands) Reserve Fund 133.
2. Decline adopting the resolution, in which case the general fund of the said district would not be able to transfer monies for the above purposes.

RECOMMENDATION / REQUEST:

Adopt the proposed Resolution 2023-____ Establishing Sewer District 8 (Highlands) Reserve Fund 133.

POLICY / FISCAL IMPACT:

At year-end the BOCC may adopt another resolution authorizing the transfer of funds from the said district's general fund to the reserve fund. This will allow the department to save for the future maintenance and operation of its sewage system, and for the construction of improvements and expansions to said sewage system.

RESOLUTION NO. 2023-_____

**A RESOLUTION ESTABLISHING A RENO COUNTY
SEWER DISTRICT 8 (HIGHLANDS) RESERVE FUND
(K.S.A. 12-631o)**

WHEREAS, K.S.A. 12-631o authorizes any municipality, by resolution of the governing body thereof, to establish a reserve fund for the future maintenance and operation of its sewage system and for construction of improvements and expansions to such system; and

WHEREAS, such reserve fund or funds may be established whether the municipality finances such sewerage system as a function of its general fund or as a separate or combined utility fund, and any monies budgeted as a revenue of such general or utility fund for the purposes of the sewerage system may be transferred periodically to such reserve funds by order of the governing body; and

WHEREAS, it is advantageous to establish a separate fund for such reserve funds to be available for future maintenance and operation of its sewage system and for construction of improvements and expansions to such sewage system;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that:

1. There is hereby established the "Sewer District 8 (Highlands) Reserve Fund", Fund No. 133, to be used for the purpose of holding reserve funds for the future maintenance and operation of its sewage system and for construction of improvements and expansions to such sewage system.
2. Sewer District 8 (Highlands) Reserve Fund may be used for future operations by transferring funds from the reserve fund to the operations

at the request of county staff and approval by the Board of County Commissioners.

This Resolution shall be effective from and after its adoption and the fund retroactive to December 1, 2023.

ADOPTED in regular session this 27th day of December 2023.

**BOARD OF COUNTY
COMMISSIONERS
OF RENO COUNTY, KANSAS**

Daniel Friesen, Chairman

ATTEST:

Randy Parks, Vice Chairman

Donna Patton, County Clerk

Ron Hirst, Member

Don Bogner, Member

John Whitesel, Member



AGENDA ITEM

AGENDA ITEM #6.F

AGENDA DATE: December 27, 2023

PRESENTED BY: Patrick Hoffman, County Counselor

AGENDA TOPIC:

Resolution 2023-____ Renaming Sewer District 201 (Yoder) Replacement Fund to a "Reserve" Fund 147

SUMMARY & BACKGROUND OF TOPIC:

K.S.A. 12-631o authorizes any municipality, by resolution of the governing body thereof, to establish a reserve fund for the future maintenance and operation of its sewage system and for construction of improvements and expansions to such system. Such reserve fund or funds may be established whether the municipality finances such sewerage system as a function of its general fund or as a separate or combined utility fund, and any moneys budgeted as a revenue of such general or utility fund for the purposes of the sewerage system may be transferred periodically to such reserve funds by order of the governing body. It is advantageous to establish a separate fund for such reserve funds to be available for the future maintenance and operation of the sewer district.

Reno County established the Yoder Sewer District 201 Replacement fund 147 prior to January 1, 2000. Reno County has other sewer districts with similar funds that are designated as "reserve funds" rather than "replacement funds", and uniformity and consistency are desirable for these funds.

Fund 147, to be used for the purpose of holding reserve funds for the future maintenance and operation of its sewage system and for construction of improvements and expansions to such sewage system.

ALL OPTIONS:

1. Adopt the resolution Renaming Sewer District 201 (Yoder) Replacement Fund to Reserve, Fund 147.
2. Decline adopting the resolution, in which case the fund would remain the Sewer District 201 (Yoder) Replacement Fund 147.

RECOMMENDATION / REQUEST:

Adopt the resolution Renaming Sewer District 201 (Yoder) Replacement Fund to Reserve Fund 147.

POLICY / FISCAL IMPACT:

At year-end the BOCC may adopt another resolution authorizing the transfer of funds from the said district's general fund to the reserve fund. This will allow the department to save for the future maintenance and operation of its sewage system, and for the construction of improvements and expansions to said sewage system.

RESOLUTION NO. 2023-_____

**A RESOLUTION RENAMING RENO COUNTY
SEWER DISTRICT 201 (YODER) REPLACEMENT FUND
TO A "RESERVE" FUND
(K.S.A. 12-631o)**

WHEREAS, K.S.A. 12-631o authorizes any municipality, by resolution of the governing body thereof, to establish a reserve fund for the future maintenance and operation of its sewage system and for construction of improvements and expansions to such system; and

WHEREAS, such reserve fund or funds may be established whether the municipality finances such sewerage system as a function of its general fund or as a separate or combined utility fund, and any moneys budgeted as a revenue of such general or utility fund for the purposes of the sewerage system may be transferred periodically to such reserve funds by order of the governing body; and

WHEREAS, it is advantageous to establish a separate fund for such reserve funds to be available for the future maintenance and operation of the sewer district; and

WHEREAS, Reno County previously established the Yoder Sewer District 201 Replacement fund 147 prior to January 1, 2000; and

WHEREAS, Reno County has other sewer districts with similar funds that are designated as 'reserve' funds rather than 'replacement' funds, and uniformity and consistency are desirable for these funds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that:

1. The Sewer District 201 (Yoder) Fund 147 is hereby renamed "The Sewer District 201 (Yoder) Reserve Fund."

2. The Sewer District 201 (Yoder) Reserve Fund may be used for future operations by transferring funds from the reserve fund to the operations at the request of county staff and approval by the Board of County Commissioners.

This Resolution shall be effective from and after its adoption and the fund retroactive to December 1, 2023.

ADOPTED in regular session this 27th day of December 2023.

**BOARD OF COUNTY
COMMISSIONERS
OF RENO COUNTY, KANSAS**

Daniel Friesen, Chairman

Randy Parks, Vice Chairman

Ron Hirst, Member

Don Bogner, Member

John Whitesel, Member

ATTEST:

Donna Patton, County Clerk



AGENDA ITEM

AGENDA ITEM #6.G

AGENDA DATE: December 27, 2023

PRESENTED BY: Patrick Hoffman, County Counselor

AGENDA TOPIC:

Resolution 2023-___ Renaming Sewer District 202 (H.A.B.I.T.) Replacement Fund to a "Reserve" Fund

SUMMARY & BACKGROUND OF TOPIC:

K.S.A. 12-631o authorizes any municipality, by resolution of the governing body thereof, to establish a reserve fund for the future maintenance and operation of its sewage system and for construction of improvements and expansions to such system. Such reserve fund or funds may be established whether the municipality finances such sewerage system as a function of its general fund or as a separate or combined utility fund, and any moneys budgeted as a revenue of such general or utility fund for the purposes of the sewerage system may be transferred periodically to such reserve funds by order of the governing body. It is advantageous to establish a separate fund for such reserve funds to be available for the future maintenance and operation of the sewer district.

Reno County established the H.A.B.I.T. Sewer District 202 Replacement Fund 148 prior to January 1, 2000. Reno County has other sewer districts with similar funds that are designated as 'reserve' funds rather than 'replacement' funds, and uniformity and consistency are desirable for these funds.

Reserve Fund 148, to be used for the purpose of holding reserve funds for the future maintenance and operation of its sewage system and for construction of improvements and expansions to such sewage system.

ALL OPTIONS:

1. Adopt the proposed Resolution Renaming Sewer District 202 (H.A.B.I.T.) Replacement Fund to Sewer District 202 (H.A.B.I.T.) Reserve Fund 148.
2. Decline adopting the resolution, in which case the fund would remain the Sewer District 202 (H.A.B.I.T.) Replacement Fund 148.

RECOMMENDATION / REQUEST:

Adopt the resolution Renaming Sewer District 202 (H.A.B.I.T.) Replacement Fund to Sewer District 202 (H.A.B.I.T.) Reserve Fund 148

POLICY / FISCAL IMPACT:

At year-end the BOCC may adopt another resolution authorizing the transfer of funds from the said district's general fund to the reserve fund. This will allow the department to save for the future maintenance and operation of its sewage system, and for the construction of improvements and expansions to said sewage system.

RESOLUTION NO. 2023-_____

**A RESOLUTION RENAMING RENO COUNTY
SEWER DISTRICT 202 (H.A.B.I.T.) REPLACEMENT FUND
TO A "RESERVE" FUND
(K.S.A. 12-631o)**

WHEREAS, K.S.A. 12-631o authorizes any municipality, by resolution of the governing body thereof, to establish a reserve fund for the future maintenance and operation of its sewage system and for construction of improvements and expansions to such system; and

WHEREAS, such reserve fund or funds may be established whether the municipality finances such sewerage system as a function of its general fund or as a separate or combined utility fund, and any moneys budgeted as a revenue of such general or utility fund for the purposes of the sewerage system may be transferred periodically to such reserve funds by order of the governing body; and

WHEREAS, it is advantageous to establish a separate fund for such reserve funds to be available for the future maintenance and operation of the sewer district; and

WHEREAS, Reno County previously established the H.A.B.I.T. Sewer District 202 Replacement Fund 148 prior to January 1, 2000; and

WHEREAS, Reno County has other sewer districts with similar funds that are designated as 'reserve' funds rather than 'replacement' funds, and uniformity and consistency are desirable for these funds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that:

1. The Sewer District 202 (H.A.B.I.T.) Fund 148 is hereby renamed "The Sewer District 202 (H.A.B.I.T.) Reserve Fund".

2. Sewer District 202 (H.A.B.I.T.) Reserve Fund may be used for future operations by transferring funds from the reserve fund to the operations at the request of county staff and approval by the Board of County Commissioners.

This Resolution shall be effective from and after its adoption and the fund retroactive to December 1, 2023.

ADOPTED in regular session this 27th day of December 2023.

**BOARD OF COUNTY
COMMISSIONERS
OF RENO COUNTY, KANSAS**

Daniel Friesen, Chairman

Randy Parks, Vice Chairman

Ron Hirst, Member

Don Bogner, Member

John Whitesel, Member

ATTEST:

Donna Patton, County Clerk



AGENDA ITEM

AGENDA ITEM #6.H

AGENDA DATE: December 27, 2023

PRESENTED BY: Patrick Hoffman, County Counselor

AGENDA TOPIC:

Resolution 2023-____ Establishing Water District 8 (Highlands) Reserve Fund

SUMMARY & BACKGROUND OF TOPIC:

K.S.A. 19-3516 authorizes a Water District, by resolution of the governing body thereof, to establish a reserve fund for the purpose of holding a reasonable reserve to be used for paying wages and salaries of employees, paying the costs of operation, paying the cost of maintenance, extension and improvement of such water supply system, and provided an adequate depreciation fund. It is advantageous to establish a separate fund for such reserve funds to be available for the purposes described above. Fund No. 159 to be used for the purpose of holding a reasonable reserve to be used for paying wages and salaries of employees, paying the costs of operation, paying the cost of maintenance, extension and improvement of such water supply system.

ALL OPTIONS:

1. Adopt the proposed resolution establishing Water District 8 (Highlands) Reserve Fund 159.
2. Decline adopting the resolution, in which case the general fund of the said district would not be able to transfer monies for the above purposes.

RECOMMENDATION / REQUEST:

Adopt the proposed Resolution 2023-____ Establishing Water District 8 (Highlands) Reserve Fund 159.

POLICY / FISCAL IMPACT:

At year-end the BOCC may adopt another resolution authorizing the transfer of funds from the said district's general fund to the reserve fund. This will allow the department to save for the future maintenance and operation of its water system, and for the construction of improvements and expansions to said water system.

RESOLUTION NO. 2023-_____

**A RESOLUTION ESTABLISHING A RENO COUNTY
WATER DISTRICT 8 (HIGHLANDS) RESERVE FUND
(K.S.A. 19-3516)**

WHEREAS, K.S.A. 19-3516 authorizes a Water District, by resolution of the governing body thereof, to establish a reserve fund for the purpose of holding a reasonable reserve to be used for paying wages and salaries of employees, paying the costs of operation, paying the cost of maintenance, extension and improvement of such water supply system, and provided an adequate depreciations fund; and

WHEREAS, it is advantageous to establish a separate fund for such reserve funds to be available for the purposes described above;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that:

1. There is hereby established the "Water District 8 (Highlands) Reserve Fund", Fund No. 159 to be used for the purpose of holding reserve funds for the future maintenance and operation of its sewage system and for construction of improvements and expansions to such sewage system.
2. Water District 8 (Highlands) Reserve Fund may be used for future operations by transferring funds from the reserve fund to the operations at the request of county staff and approval by the Board of County Commissioners.

This Resolution shall be effective from and after its adoption and the fund retroactive to December 1, 2023.

ADOPTED in regular session this 27th day of December 2023.

**BOARD OF COUNTY
COMMISSIONERS
OF RENO COUNTY, KANSAS**

Daniel Friesen, Chairman

Randy Parks, Vice Chairman

Ron Hirst, Member

Don Bogner, Member

John Whitesel, Member

ATTEST:

Donna Patton, County Clerk



AGENDA ITEM

AGENDA ITEM #6.I

AGENDA DATE: December 27, 2023

PRESENTED BY: Patrick Hoffman, County Counselor

AGENDA TOPIC:

Resolution 2023-____ Establishing Water District 101 (Yoder) Reserve Fund

SUMMARY & BACKGROUND OF TOPIC:

K.S.A. 19-3516 authorizes a Water District, by resolution of the governing body thereof, to establish a reserve fund for the purpose of holding a reasonable reserve to be used for paying wages and salaries of employees, paying the costs of operation, paying the cost of maintenance, extension and improvement of such water supply system, and provided an adequate depreciation fund. It is advantageous to establish a separate fund for such reserve funds to be available for the purposes described above. Fund No. 158 to be used for the purpose of holding a reasonable reserve to be used for paying wages and salaries of employees, paying the costs of operation, paying the cost of maintenance, extension and improvement of such water supply system.

ALL OPTIONS:

1. Adopt the proposed resolution establishing Water District 101 (Yoder) Reserve Fund 158.
2. Decline adopting the resolution, in which case the general fund of the said district would not be able to transfer monies for the above purposes.

RECOMMENDATION / REQUEST:

Adopt the proposed Resolution 2023-____ Establishing Water District 101 (Yoder) Reserve Fund 158.

POLICY / FISCAL IMPACT:

At year-end the BOCC may adopt another resolution authorizing the transfer of funds from the said district's general fund to the reserve fund. This will allow the department to save for the future maintenance and operation of its water system, and for the construction of improvements and expansions to said water system.

RESOLUTION NO. 2023-_____

**A RESOLUTION ESTABLISHING A RENO COUNTY
WATER DISTRICT 101 (YODER) RESERVE FUND**
(K.S.A. 19-3516)

WHEREAS, K.S.A. 19-3516 authorizes a Water District, by resolution of the governing body thereof, to establish a reserve fund for the purpose of holding a reasonable reserve to be used for paying wages and salaries of employees, paying the costs of operation, paying the cost of maintenance, extension, and improvement of such water supply system, and provided an adequate depreciations fund; and

WHEREAS, it is advantageous to establish a separate fund for such reserve funds to be available for the purposes described above;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that:

1. There is hereby established the “Water District 101 (Yoder) Reserve Fund”, Fund No. 158 to be used for the purpose of holding a reasonable reserve to be used for paying wages and salaries of employees, paying the costs of operation, paying the cost of maintenance, extension and improvement of such water supply system.
2. Water District 101 (Yoder) Reserve Fund may be used for future operations by transferring funds from the reserve fund to the operations at the request of county staff and approval by the Board of County Commissioners.

This Resolution shall be effective from and after its adoption and the fund retroactive to December 1, 2023.

ADOPTED in regular session this 27th day of December 2023.

**BOARD OF COUNTY
COMMISSIONERS
OF RENO COUNTY, KANSAS**

Daniel Friesen, Chairman

Randy Parks, Vice Chairman

Ron Hirst, Member

Don Bogner, Member

John Whitesel, Member

ATTEST:

Donna Patton, County Clerk



AGENDA ITEM

AGENDA ITEM #6.J

AGENDA DATE: December 27, 2023

PRESENTED BY: Patrick Hoffman, County Counselor

AGENDA TOPIC:

Resolution 2023-____ authorizing a Transfer of Funds of all Water Districts' and Sewer Districts' General Funds to their Reserve Funds

SUMMARY & BACKGROUND OF TOPIC:

This Resolution allows us to transfer from the districts' general funds into their reserve funds. The resolution must be adopted before year-end; yet it will be while our financial specialist is doing the audit work for year 2023 before an actual amount is determined that can be transferred.

ALL OPTIONS:

1. Adopt Resolution 2023-____ authorizing a transfer from each Sewer Districts' and Water Districts' General Fund to the Sewer Districts' and Water Districts' Reserve Funds.
2. Decide not to adopt the resolution and thereby no transfer from the districts' general funds into their reserve funds would be made.

RECOMMENDATION / REQUEST:

Adopt Resolution 2023-____ authorizing a transfer from each Sewer Districts' and Water Districts' General Fund to the Sewer Districts' and Water Districts' Reserve Funds.

POLICY / FISCAL IMPACT:

The overall fiscal impact is the ability to build up the reserve funds so unknown capital expenditures may be managed; and known capital expenditures may be forecasted, planned, and budgeted for.

RESOLUTION NO. 2023-_____

**A RESOLUTION AUTHORIZING A TRANSFER OF
ALL WATER DISTRICT AND SEWER DISTRICT GENERAL FUNDS TO
THE WATER DISTRICT AND SEWER DISTRICT RESERVE FUNDS**

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, under the authority of K.S.A. 12-631o and 19-3516, that funds be transferred from all Sewer Districts and Water Districts' General Funds to the Districts' Reserve Funds in an amount which reserves sufficient funds to meet the FY2024 budgeted carryover in each such Sewer Districts' or Water Districts' General Fund. The total amount shall be transferred, in accordance with Kansas law, to each Water District and Sewer District's Reserve Fund upon the determination of the amount of each transfer by the FY 2023 audit.

ADOPTED in regular session this 27th day of December 2023.

**BOARD OF COUNTY
COMMISSIONERS
OF RENO COUNTY, KANSAS**

Daniel Friesen, Chairman

Randy Parks, Vice Chairman

Ron Hirst, Member

Don Bogner, Member

John Whitesel, Member

ATTEST:

Donna Patton, County Clerk



AGENDA ITEM

AGENDA ITEM #6.K

AGENDA DATE: December 27, 2023

PRESENTED BY: Patrick Hoffman, County Counselor

AGENDA TOPIC:

Resolution 2023-____ Establishing a Reno County Sewer District 201-202 (Yoder-H.A.B.I.T.)
Improvements Fund

SUMMARY & BACKGROUND OF TOPIC:

K.S.A. 19-27a01 et seq. authorizes a Sewer District, by resolution of the governing body thereof, to issue general obligations bonds for the purpose of paying the cost of improvements to the sewer district. It is advantageous to establish a separate fund for such improvement funds to be available for the purposes described.

Improvement Fund 183 is to be used for the purpose of paying the costs of improvements, in accordance with the plans and specifications thereof prepared by the Consulting Engineer previously approved by the Board of County Commissioners of Reno County, Kansas, including any alterations in or amendments to said plans and specifications deemed advisable by the Consulting Engineer and approved by the Board of County Commissioners of Reno County, Kansas

ALL OPTIONS:

1. Adopt the proposed resolution establishing the “Sewer District 201-202 (Yoder-H.A.B.I.T.) Improvements Fund”, Fund 183.
2. Decline adopting the resolution, although financing arrangements such as loans, or bonds, or grants, are likely to require an improvement fund.

RECOMMENDATION / REQUEST:

Adopt the proposed resolution Establishing a Reno County Sewer District 201-202 (Yoder-H.A.B.I.T.) Improvements Fund 183.

POLICY / FISCAL IMPACT:

The BOCC may adopt other resolutions authorizing the transfer of funds from the said district's general fund to the improvement fund or approving financing arrangements. This will allow the department to save for or finance the improvements and expansions in accordance with the plans and specifications prepared by the Consulting Engineer.

RESOLUTION NO. 2023-_____

**A RESOLUTION ESTABLISHING A RENO COUNTY
SEWER DISTRICT 201-202 (YODER-H.A.B.I.T.) IMPROVEMENTS FUND
(K.S.A. 19-27a01)**

WHEREAS, K.S.A. 19-27a01 et seq. authorizes a Sewer District, by resolution of the governing body thereof, to issue general obligations bonds for the purpose of paying the cost of improvements to the sewer district; and

WHEREAS, it is advantageous to establish a separate fund for such improvement funds to be available for the purposes described above;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that:

1. There is hereby established the “Sewer District 201-202 (Yoder-H.A.B.I.T.) Improvements Fund”, Fund 183 to be used for the purpose of paying the costs of improvements, in accordance with the plans and specifications thereof prepared by the Consulting Engineer previously approved by the Board of County Commissioners of Reno County, Kansas, including any alterations in or amendments to said plans and specifications deemed advisable by the Consulting Engineer and approved by the Board of County Commissioners of Reno County, Kansas.

This Resolution shall be effective from and after its adoption and the fund retroactive to July 12, 2023.

ADOPTED in regular session this 27th day of December 2023.

**BOARD OF COUNTY
COMMISSIONERS
OF RENO COUNTY, KANSAS**

Daniel Friesen, Chairman

Randy Parks, Vice Chairman

Ron Hirst, Member

Don Bogner, Member

John Whitesel, Member

ATTEST:

Donna Patton, County Clerk



AGENDA ITEM

AGENDA ITEM #6.L

AGENDA DATE: December 27, 2023

PRESENTED BY: Patrick Hoffman, County Counselor

AGENDA TOPIC:

Resolution 2023-____ Establishing a Reno County Water District 101 (Yoder) Improvement Fund

SUMMARY & BACKGROUND OF TOPIC:

K.S.A. 19-3516 authorizes a Water District, by resolution of the governing body thereof, to establish a reserve fund for the purpose of holding a reasonable reserve to be used for paying wages and salaries of employees, paying the costs of operation, paying the cost of maintenance, extension, and improvement of such water supply system, and provided an adequate depreciation fund. It is advantageous to establish a separate fund for such reserve funds to be available for the purposes described above. Fund No. 157 to be used for the purpose of holding reserve funds for the future maintenance and operation of its water system and for construction of improvements and expansions to such water system.

ALL OPTIONS:

1. Adopt the proposed resolution establishing the “Sewer District 101 (Yoder) Improvement Fund”, Fund 157.
2. Decline adopting the resolution, although financing arrangements such as loans, or bonds, or grants, are likely to require an improvement fund.

RECOMMENDATION / REQUEST:

Adopt the proposed resolution Establishing a Reno County Water District 101 (Yoder) Improvement Fund 157.

POLICY / FISCAL IMPACT:

The BOCC may adopt other resolutions authorizing the transfer of funds from the said district's general fund to the improvement fund or approving financing arrangements. This will allow the department to save for or finance the improvements and expansions in accordance with the plans and specifications prepared by the Consulting Engineer.

RESOLUTION NO. 2023-_____

**A RESOLUTION ESTABLISHING A RENO COUNTY
WATER DISTRICT 101 (YODER) IMPROVEMENT FUND
(K.S.A. 19-3516)**

WHEREAS, K.S.A. 19-3516 authorizes a Water District, by resolution of the governing body thereof, to establish a reserve fund for the purpose of holding a reasonable reserve to be used for paying wages and salaries of employees, paying the costs of operation, paying the cost of maintenance, extension, and improvement of such water supply system, and provided an adequate depreciation fund; and

WHEREAS, it is advantageous to establish a separate fund for such reserve funds to be available for the purposes described above;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that:

1. There is hereby established the “Water District 101 (Yoder) Improvement Fund”, Fund No. 157 to be used for the purpose of holding reserve funds for the future maintenance and operation of its water system and for construction of improvements and expansions to such water system.
2. Water District 101 (Yoder) Improvement Fund may be used for future operations by transferring funds from the Improvement fund to the operations at the request of county staff and approval by the Board of County Commissioners.

This Resolution shall be effective from and after its adoption and the fund retroactive to January 1, 2023.

ADOPTED in regular session this 27th day of December 2023.

**BOARD OF COUNTY
COMMISSIONERS
OF RENO COUNTY, KANSAS**

Daniel Friesen, Chairman

Randy Parks, Vice Chairman

Ron Hirst, Member

Don Bogner, Member

John Whitesel, Member

ATTEST:

Donna Patton, County Clerk



AGENDA ITEM

AGENDA ITEM #6.M

AGENDA DATE: December 27, 2023

PRESENTED BY: Patrick Hoffman, County Counselor

AGENDA TOPIC:

Resolution 2023-____ Establishing the Juvenile Corrections Advisory Board JCAB Grant Fund and the JDF Behavioral Services Grant Fund

SUMMARY & BACKGROUND OF TOPIC:

On April 11, 2023, the Reno County Board of Commissioners approved the application by Reno County Youth Services (YS) for a state grant by Kansas Department of Corrections (KDOC), the Juvenile Corrections Advisory Board Project YES - Youth Empowerment Services grant. It was announced on August 10, 2023, that a two-year grant had been awarded to us for over \$326,000. On October 25, 2023, the BOCC approved the application by YS for a KDOC JDF Behavioral Services Grant to provide funding for juvenile services mandated by the Legislature in 2023. The JDF Behavioral Service Grant has not been officially awarded yet due to a delay at the state level, but due to the services being mandated, it is expected the grant will be received, possibly for \$58,176.

From a regulatory accounting and reporting standpoint related to the activities that will be conducted for these grants, it is desirable to establish separate funds to use for these state grants. Establishing such new funds for these state grants is allowable by Kansas Statute, with 12-16, 111 addressing that state aid funds may be expended without regard to budget limitations. We propose establishing new funds "Juvenile Corrections Advisory Board JCAB Grant Fund" (fund 041) (retroactive to 7/1/2023) and the "JDF Behavioral Services Grant Fund" (fund 048) (effective 1/1/2024) to use for the activities of these two grants. Operation of the activities and reporting to KDOC are much more straightforward than if these grant activities were to be reported in the Youth Services Fund, a budgeted fund of the County.

ALL OPTIONS:

1. Approve establishing "Juvenile Corrections Advisory Board JCAB Grant Fund" (fund 041) (retroactive to 7/1/2023) and the "JDF Behavioral Services Grant Fund" (fund 048) (effective 1/1/2024) to use for the activities of these two grants.
2. Do not approve the new funds, in which case the activities of these grants will be accounted for in the Youth Services Fund, possibly necessitating computations of reimbursements and budget credits and complicating the reporting to KDOC.

RECOMMENDATION / REQUEST:

Approve establishing "Juvenile Corrections Advisory Board JCAB Grant Fund" (fund 041) (retroactive to 7/1/2023) and the "JDF Behavioral Services Grant Fund" (fund 048) (effective 1/1/2024) to use for the activities of these two grants. County Administration as well as the Director of Youth Services are in favor of this approach.

POLICY / FISCAL IMPACT:

Establishing this new fund will help us be successful in isolating the accounting transactions of the new KDOC grants from the routine operations and statutory budgeting of the Youth Services Fund.

RESOLUTION NO. 2023-_____

A RESOLUTION ESTABLISHING A RENO COUNTY
JDF BEHAVIORAL SERVICE GRANT FUND
(K.S.A. 12-16,111)

WHEREAS, K.S.A. 12-16,111 authorizes the board of county commissioners of any county to expend state grant funds without regard to budget limitations; and

WHEREAS, it is advantageous to establish a separate fund for state grant funds to track the funds use; and

WHEREAS, on October 25, 2023, the Reno County Board of Commissioners approved the application by the Youth Services for the JDF Behavioral Service Grant; and

WHEREAS, the JDF Behavioral Services Grant has not been officially awarded but it is anticipated the grant will be received, possibly in the amount of \$58,176.00; and

WHEREAS, the Reno County Board of Commissioners desires to create a “JDF Behavioral Service Grant Fund” to be used for the activities of the JDF Behavioral Service Grant, effective January 1, 2024, and may also be available for state funds granted to the Reno County Youth Services in the future which Administration determines are best administered from said fund;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that:

1. There is hereby established the “JDF Behavioral Service Grant Fund”, Fund No. 048, to be used for the purpose of the JDF Behavioral Service Grant, effective January 1, 2024.

2. The “JDF Behavioral Service Grant Fund” may be used for other state funds granted to the Reno County Youth Services in the future which Administration determines are best administered from said fund.

This Resolution shall be effective from and after its adoption and the fund effective January 1, 2024.

ADOPTED in regular session this 27th day of December 2023

**BOARD OF COUNTY
COMMISSIONERS
OF RENO COUNTY, KANSAS**

Daniel Friesen, Chairman

Randy Parks, Vice Chairman

Ron Hirst, Member

Don Bogner, Member

John Whitesel, Member

ATTEST:

Donna Patton, County Clerk

RESOLUTION NO. 2023-_____

**A RESOLUTION ESTABLISHING A RENO COUNTY
JUVENILE CORRECTIONS ADVISORY BOARD JCAB GRANT FUND
(K.S.A. 12-16,111)**

WHEREAS, K.S.A. 12-16,111 authorizes the board of county commissioners of any county to expend state grant funds without regard to budget limitations; and

WHEREAS, it is advantageous to establish a separate fund for state grant funds to track the funds use; and

WHEREAS, on April 11, 2023, the Reno County Board of Commissioners approved the application by the Reno County Youth Services for a state grant by the Kansas Department of Corrections, the Juvenile Corrections Advisory Board Project YES – Youth Empowerment Services grant; and

WHEREAS, on August 10, 2023, it was announced that Reno County Youth Services would be awarded the grant in the amount of \$326,000; and

WHEREAS, the Reno County Board of Commissioners desires to create a “Juvenile Corrections Advisory Board JCAB Grant Fund” to be used for the activities of the Youth Empowerment Services Grant, retroactive to July 1, 2023, and may also be available for state funds granted to the Reno County Youth Services in the future which Administration determines are best administered from said fund;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that:

1. There is hereby established the “Juvenile Corrections Advisory Board JCAB Grant Fund”, Fund No. 041, to be used for the purpose of the YES Grant, retroactive to July 1, 2023.

2. The “Juvenile Corrections Advisory Board JCAB Grant Fund” may be used for other state funds granted to the Reno County Youth Services in the future which Administration determines are best administered from said fund.

This Resolution shall be effective from and after its adoption and the fund retroactive to July 1, 2023.

ADOPTED in regular session this 27th day of December 2023

**BOARD OF COUNTY
COMMISSIONERS
OF RENO COUNTY, KANSAS**

Daniel Friesen, Chairman

Randy Parks, Vice Chairman

Ron Hirst, Member

Don Bogner, Member

John Whitesel, Member

ATTEST:

Donna Patton, County Clerk



AGENDA ITEM

AGENDA ITEM #6.N

AGENDA DATE: December 27, 2023

PRESENTED BY: Randy Regehr

AGENDA TOPIC:
Reno County Community Corrections Diversion Policy Approval

SUMMARY & BACKGROUND OF TOPIC:

The memorandum of understanding between the District Attorney's Office and Community Corrections has already been completed. This policy has been reviewed and approved by the Community Corrections Advisory Board.

ALL OPTIONS:

Approval or approval with changes.

RECOMMENDATION / REQUEST:

Approval of the new policy for the administration of the Community Corrections first-time felony drug possession diversion program.

POLICY / FISCAL IMPACT:

The policy outlines the creation of a new program within Community Corrections.

POLICY & PROCEDURES

IMPLEMENTATION DATE: 12/31/2023

LAST REVIEWED DATE:

LAST REVISION DATE:

CHAPTER: Specialized Programming

PAGES: 3

REFERENCE: HB 2026

SUBJECT: SB123 Diversion

I. AUTHORITY:

Reno County Community Corrections Advisory Board and the Reno County Board of County Commissioners

II. POLICY:

Reno County Community Corrections will supervise the District Attorney's SB123 Diversion program as set forth in the SB123 Diversion Memorandum of Understanding and Kansas Statute. The District Attorney will retain control over who is assigned to and terminated from diversion.

III. PROCEDURES:

- A. Referral and Pre-Diversion Assessment Process:
 - 1. The District Attorney's diversion staff will inform Community Corrections of individuals being referred for consideration for diversion. They will provide the person's criminal history and other basic information.
 - 2. The Director or an ISO II will determine who will receive the assignment based on the workload formula and best practices.
 - 3. The assigned ISO shall enter the person into the KDOC data management system in accordance with KDOC guidelines.
 - 4. The assigned ISO will schedule the pre-diversion assessments. The Substance Abuse Subtle Screening Inventory (SASSI) will be completed by the assigned ISO. People who score low probability on the SASSI are not eligible for diversion and shall be referred back to the DA's diversion staff. The DA's diversion staff shall be notified of the low SASSI score.
 - 5. If the person scores high probability on the SASSI the ISO shall complete the Level of Service Case Management Inventory (LS/CMI) for men and the Women's Risk Needs Assessment (WRNA) for women. Scores of 15 or above are required for diversion eligibility.
 - 6. People who are eligible based on the SASSI and WRNA or LS/CMI will be referred to a SB123 approved provider for the clinical interview. A Client Placement Agreement (CPA) shall be completed by the ISO and provided to the

assessor.

7. If the person is determined to not be eligible for diversion the ISO shall let the DA's diversion staff know why the person is not eligible. If the person is eligible the ISO shall advise the DA's diversion staff of their eligibility and when the assessments are completed.
 8. All referrals and assignments shall be recorded for data tracking purposes.
- B. Program Admission/Intake
1. The DA's diversion staff shall notify Community Corrections when a person has been assigned to the diversion program.
 2. The ISO will have the person complete the intake questionnaire, will read and explain the diversion agreement to the person, and complete other intake paperwork. The client will be required to sign releases of information between Community Corrections and the DA's office, treatment provider(s), and other people as needed for supervision and reporting purposes.
 3. The ISO will refer the person to an appropriate SB123 approved provider for treatment based on best practices. Other service or intervention referrals shall be made as appropriate.
- C. Supervision
1. People assigned to diversion shall be supervised according to evidence-based practices and agency policy for adults assigned to Community Corrections supervision. This includes reporting requirements, data entry, and client services.
 2. The ISO shall provide a report at least monthly to the DA's diversion staff regarding each person's compliance with the conditions of diversion.
 3. SB123 documentation and treatment services shall be completed in accordance with the Kansas Sentencing Commission and the SB123 Operations Manual.
- D. Violation Reporting
1. All significant violations shall be reported to the DA's diversion staff in the monthly report. Significant violations include, but are not limited to, new criminal offenses, absconding, drug or alcohol use, failure to attend treatment or other required interventions, and failing to report as directed.
 2. Absconding from supervision, continued drug use, or unsuccessful discharge from treatment shall be reported to the DA's diversion staff within three business days. Continued drug use is defined as three or more separate uses within a thirty-day period.
 3. Arrests for a new felony offense or person misdemeanor shall be reported immediately upon discovery to a supervisor and the DA's diversion staff. Non-person misdemeanors shall be reported to a supervisor and the DA's diversion staff within three business days. New traffic offenses shall be reported in the monthly report.
 4. Violations will be staffed as per agency policy. A recommendation for diversion revocation should be made for new felony or person misdemeanor offenses.

- E. Fee Payment: Diversion fees and costs will be assessed in accordance with the SB123 Diversion MOU, State Statute, and court order. Payments will be made in accordance with State regulations and County and agency policy.
- F. Termination
 - 1. A person should serve the full eighteen months of diversion. A recommendation for successful termination will be made to the DA's diversion staff prior to the person's scheduled termination. The recommendation should be included in the monthly report in the month prior to the scheduled termination date.
 - 2. A person's diversion may be staffed with a supervisor for recommending early termination upon completion of the following conditions:
 - a. Successful completion of substance abuse treatment.
 - b. Successful completion of all other required interventions.
 - c. Continued active engagement in mental health services if required, completion is not required.
 - d. No drug or alcohol use for at least six months.
 - e. Employed or actively engaged in educational services for at least four months if the person is not disabled or receiving retirement benefits.
 - f. All costs and diversion fees paid in full.
 - g. Progress has been made on case plan goals.
 - 3. The term of diversion can be extended in accordance with the SB123 Diversion Memorandum of Understanding. At least thirty days prior to the scheduled termination date the ISO shall review the case to determine if all conditions have been met. If the conditions have not been met the ISO shall staff the case with a supervisor to determine next steps.
 - 4. All terminations will be approved by the DA's diversion staff prior to Community Corrections ending supervision services.

VII. REPORTS REQUIRED:

Monthly Diversion Report

Note: The policy and procedures set forth herein are intended to establish directives and guidelines for staff, probationers, parolees, and entities contractually bound to adhere to them. They are not intended to establish state and/or county created liberty interest for employees, parolees, or an independent duty owed by Reno County Community Corrections. This policy and procedure is not intended to establish or create new constitutional rights, or to expand upon existing constitutional rights or duties.

Randy Regehr, Director

Date



AGENDA ITEM

AGENDA ITEM #6.0

AGENDA DATE: December 27, 2023

PRESENTED BY: Barbara Lilyhorn

AGENDA TOPIC:

Appoint Jamee L. Archer to the Reno County Council on Aging. The term would begin on January 1, 2024 and end on December 31, 2026

SUMMARY & BACKGROUND OF TOPIC:

The Reno County Department of Aging is seeking the appointment of Jamee L. Archer to serve as a member of the Council on Aging for a three year term. The term would begin on January 1, 2024 and end on December 31 2026. The purpose of the Council is to advise the Reno County Department of Aging regarding comprehensive planning for quality programs and services provided for those over age 60 in Reno County. The Council reviews plans of action and recommends involvement with other community agencies and programs presently serving older persons. The Council meets bimonthly in January, March, May, July, and November . This appointment will fill a current vacancy.

ALL OPTIONS:

Approve the appointment.
Deny the appointment
Table the appointment

RECOMMENDATION / REQUEST:

Appoint Jamee L. Archer for a three year term on the Reno County Council on Aging

POLICY / FISCAL IMPACT:

None



APPLICATION FOR APPOINTMENT TO
RENO COUNTY COUNCIL ON AGING

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date)

Boys and Girls Club Board (No term date at this time)

Name: Jamee L. Archer

Residence Address: 1601 N Cleveland

City: Hutchinson

State: ks

Zip: 67501

Home Phone: 6202593167

Cell-Phone: 6202593167

Email: nursejamee92@gmail.com

Current or Previous Employment
(Name of Business & Industry)

Enhabit Home Health (Healthcare)

Availability during Business Hours

Yes

No

Preferred method of Contact

Phone

E-Mail

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

One of my major goals in life is to make a difference in a field that matters to me, and the health and safety of those who are aging, and disabled is one of those. From my personal experiences with my father and other family members I have learned where we are lacking as well as where we are succeeding in resources for those groups. I want to make sure that not only do we have resources and programs for all the needs they have, but that people are also aware of how to access those programs.

Currently for my career I am a Nurse Care Transition Coordinator for a home health company. I assist physicians and medical providers in identifying home health patients and educating them on what home health does for their patients. We focus on keeping patients in home and aging in place as long as safely possible. Part of my job is also connecting our patients with resources and needs as they come on to our services. With this I have become engrained in a multitude of different resources in our community. I would love to help in any way I can to ensure that we can take the best care of the generations who made it possible for us to be where we are now.

Jamee Archer

07 / 09 / 2023

Signature of Applicant

Date



AGENDA ITEM

AGENDA ITEM #6.P

AGENDA DATE: December 27, 2023

PRESENTED BY: Barbara Lilyhorn

AGENDA TOPIC:

Appoint Gordon Roth to a 3 year term on the Reno County Public Transportation Commission. The term would begin January 1, 2024 and end on December 31, 2026

SUMMARY & BACKGROUND OF TOPIC:

The Reno County Department of Public Transportation is seeking the appointment of Gordon Roth to serve as a member of the Reno Public Transportation Commission. The purpose of the Commission is to advise the Reno County Department of Public Transportation Department in the review, evaluation and consideration of issues related to providing public transportation in Reno County, Kansas. Terms are three years long. The Council meets in January, April, July, and October on the 2nd Wednesday of the month.. This appointment will fill a current vacancy.

ALL OPTIONS:

Approve the appointment.

Deny the appointment.

Table the appointment.

RECOMMENDATION / REQUEST:

Appoint Gordon Roth to the Reno County Public Transportation Commission.

POLICY / FISCAL IMPACT:

None



APPLICATION FOR APPOINTMENT TO
RENO COUNTY PUBLIC TRANSPORTATION COMMISSION

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) NO

Name: Gordon Roth

Residence Address: 300 W Ave B

City: Nickerson State: Ks Zip: 67561

Home Phone: N/A Cell-Phone: 6208996506 Email: N/A

Current or Previous Employment (Name of Business & Industry) Retired

Availability during Business Hours Yes No

Preferred method of Contact Phone E-Mail

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I like serving Reno County area. I'm on the Reno County Fire Dist 3 36 1/2 years. I have a CDL 35 years Nickerson Planning Commission - 8 years U.S.D. 309 School Board - 4 years I grew up in Western Reno County on a farm. I feel like I know Reno County well. Thanks

Gordon Roth
Sig nature of Applicant

11-21-23
Date



AGENDA ITEM

AGENDA ITEM #6.Q

AGENDA DATE: December 27, 2023

PRESENTED BY: Patrick Hoffman, County Counselor

AGENDA TOPIC:
County Administrator's Contract for 2024

SUMMARY & BACKGROUND OF TOPIC:

Beginning in 2020, Reno County has contracted with Randy Partington for employment as the county administrator.

Below are the changes in the attached employment contract.

- Contract is for 2 years instead of 1.
- Gross base pay combined with additional income category for convenience and clarity.
- Administrator receives a gross base pay increase equal to standard county employee budgeted increase.

ALL OPTIONS:

1. Approve the employment contract with all noted changes
2. Modify the employment contract

RECOMMENDATION / REQUEST:

Approval of contract with noted changes.

POLICY / FISCAL IMPACT:

Pay adjustments are covered by the 2024 budget.

**COUNTY ADMINISTRATOR
EMPLOYMENT CONTRACT
(Effective January 1, 2024)**

THIS CONTRACT to be effective the 1st day of January, 2024, is made and entered into between the Board of County Commissioners of Reno County, Kansas (hereinafter the "County"), and Randall Partington (hereinafter the "Administrator").

WHEREAS, the County has created by resolution the position of County Administrator of Reno County, Kansas, pursuant to K.S.A. 19-3a02, and the County desires to continue the employment of the Administrator in said position; and

WHEREAS, the County and the Administrator first entered into an Employment Contract effective February 16, 2020, for a term initially concluding on December 31, 2020; and

WHEREAS, the County and the Administrator have continuously renewed the original contract with modifications to the present; and

WHEREAS, following completion of a recent performance evaluation of the Administrator, the parties desire to renew the Employment Contract for an additional one (1) year term and to amend said Contract in certain respects.

NOW, THEREFORE, in consideration of the past performance of the Administrator and the promises and covenants hereinafter stated, the parties agree as follows:

1. Employment:

The County hereby agrees to continue employment of the Administrator as County Administrator, and the Administrator hereby accepts such employment in accordance with the terms and conditions of this contract.

2. Duties:

The Administrator shall perform the duties delegated to the County Administrator described within County Resolution 2012-39 approved and adopted December 11, 2012. The Administrator shall be in charge of the operations of the County and have full authority and responsibility, subject to the direction and control of the Board of County Commissioners, for assisting in the formulation of policies and for implementing such policies as established by the County, and all duties as referred within the County Administrator job description approved in March, 2016, as the same may be amended from time to time. The Administrator shall accept no outside employment that will interfere with the performance of his duties as County Administrator. In this regard it is the County's intention that the Administrator devotes his full attention towards the fulfillment of the Administrator's obligations under this contract.

3. Term of Employment:

- a. The term of this renewed contract shall be for two (2) years commencing on January 1, 2024 and concluding on December 31, 2025. This contract will automatically renew itself thereafter for additional one-year terms commencing on January 1 of each such

year, if the County has not formally notified the County Administrator of contract termination at least 60-days in advance.

- b. Subject to the provisions of section 4 hereof, nothing in this contract shall be construed to prevent, limit or otherwise interfere with the right of the County to non-renew the employment of the Administrator at the expiration of the term, or to terminate the services of the Administrator at any time, or with the right of the Administrator to resign from his position as Administrator of the County at any time.
- c. In the event this contract automatically renews, Administrator's base salary shall increase by the same percentage rate budgeted for county employees who are meeting the expectations for their position. In the event clarification for this percentage is necessary it shall be calculated by the Director of Human Resources.

4. Termination and Severance Pay:

- a. In the event the County terminates this contract on or before December 31, 2025, or at any time during the renewal term thereafter as herein provided, or fails to renew the employment of the Administrator at the expiration of any term, notwithstanding the Administrator's willingness to continue performing such services for the County, the County shall pay to the Administrator all contractual obligations remaining due under the contract, if any, and in addition thereto shall pay as severance pay a lump sum cash payment equal to the total of six (6) months' aggregate salary, accrued personal leave time and all other benefits available to employees.

In addition, the County for a period of six (6) months following termination shall pay to the Administrator an amount equal to what the County would have otherwise contributed to the Administrator's continuing participation in the County's healthcare plan had the Administrator not been terminated, or the amount of premium paid by the Administrator for health insurance following termination, whichever is less. In the event the Administrator, following a diligent effort, is unable to secure comparable employment by the six (6) month anniversary of his termination, the term of the above referenced severance benefits shall be extended for an additional six (6) months or through the last day of the month preceding the month of his first day of new employment, whichever occurs first. Severance compensation beyond the initial six (6) month period shall be paid on a month to month basis with each payment due on the 10th day of the month following each month of continuing unemployment. Should the Administrator be terminated for commission of any crime involving moral turpitude, veracity, honesty or personal gain, or a felony offense, or engage in misconduct in the performance of his official duties, the County shall have no obligation to pay any severance pay as provided for herein.

- b. Except as otherwise agreed by the parties, the Administrator shall give the County sixty (60) days' written notice of any voluntary

resignation from employment hereunder. In the event of such voluntary resignation and subject to paragraph "c" below, the provisions of paragraph "a" above shall not apply and this contract shall expire on the effective date of such resignation, with the exception of accrued personal leave time that shall be paid out similar to other county employees upon resignation or retirement.

- c. If at any time during the term of this contract or any renewal thereof:
- (1) A majority of the governing body votes to terminate Administrator at a duly authorized public meeting for any reason other than commission of any crime involving moral turpitude, veracity, honesty or personal gain, or a felony offense, or engage in misconduct in the performance of his official duties, when Administrator is ready, willing and able to perform the duties of Administrator;
 - (2) The County reduces base salary, compensation or other financial benefits applicable to Administrator, unless such reduction applies in no greater percentage than the average reduction of all department heads of the County;
 - (3) The Administrator resigns following an offer to accept resignation, whether formal or informal, by a commissioner as representative of the majority of the Board of County Commissioners at any time the Administrator is ready, willing and able to perform the duties of County Administrator;

THEN, in such events, the Administrator may at his election deem his employment hereunder to have been terminated within the meaning of paragraph "a" of this section and, the County shall forthwith make the payments and provide the benefits required under such paragraph "a."

5. Disability:

If the Administrator is permanently disabled or is otherwise unable to perform his duties because of sickness, accident, injury, mental incapacity or health for a period of thirty (30) successive days beyond any accrued sick leave, or for twenty (20) business days over a thirty (30) day period after exhaustion of accrued sick leave, the County shall have the option to terminate this Contract, consistent with all applicable federal and state laws pertaining to required leave, disabilities and accommodations. Provided, in any such event the Administrator shall be compensated for any accrued and compensable sick leave, personal leave time, holidays, and other accrued benefits, but Administrator shall not be paid any severance pay or further compensation.

6. Gross Wages:

The County shall pay to Administrator as compensation for his services hereunder for calendar year 2024 gross wages of \$201,217.36. The gross wages consist of the following monetary components.

- **Base salary.** \$170,180.86 as the annual base salary payable in installments at such intervals as other County employees are paid. The base salary may be reviewed periodically by the Board of County Commissioners but not less than once annually at or about the time for renewal of this contract as provided at paragraph 3a. Any change in the annual base salary or in any other benefits as specified at paragraphs, 8 and 9 below shall be reflected in the Board's Minutes and by written Memorandum or letter from the Board Chairman to the County Administrator; and the same shall be considered as an amendment to this contract.
- **Combination for clarity.** This base annual base salary absorbs a separate line item of 'additional consideration' from the previous years salary. This change was made for the convenience of both parties and any comparison between the prior year's compensation should consider this alteration.
- **Vehicle allowance.** The County shall provide the Administrator with a vehicle allowance of \$600.00 per month (\$7,200.00 annually) for official use of his private vehicle within Reno County. The Administrator shall, in addition, be reimbursed for use of such vehicle for official travel to destinations outside of Reno County at the rate paid to other County employees for similar travel. All operating, maintenance and other expenses incurred by the Administrator in connection with his official duties shall be borne by the Administrator.
- **Deferred compensation.** In addition to other compensation, the County agrees to execute all necessary agreements required by the Qualified 457b Plan Provider of the Employee's choice for participation on the selected plan, and in addition to the base salary paid by the County to the Employee, the County agrees to contribute the maximum yearly amount allowed by law, paid in equal installments simultaneously with the Administrator's salary, to a 457b Plan on behalf of the Administrator as deferred compensation. In 2024 the maximum yearly amount is \$23,000.00.
- **2025 adjustment.** For Calendar year 2025, Administrator's base salary shall increase by no less than the same percentage rate budgeted for county employees who are meeting the expectations for their position. In the event clarification for this percentage is necessary it shall be calculated by the Director of Human Resources.

7. Health Insurance:

- a. **Health Insurance.** The County shall provide hospitalization, surgical, and comprehensive medical insurance for the Administrator and his dependents and pay the premiums thereon equal to that which is provided to all other employees of the County, in accordance with policies of the County.

8. Leaves and other benefits:

- a. Upon the commencement date of the contract term the Administrator shall be credited with three (3) weeks paid personal leave time and shall be entitled to such other additional paid leave as specified in the County Personal Leave Time Policy adopted December 27, 2016, and the County Sick Leave Administration Policy adopted September 25, 2018, as the same may be amended from time to time.
- b. Group insurance and all other benefits provided to other County employees shall be made available to the Administrator on like terms and conditions.
- c. In addition to any deferred compensation payment made pursuant to Section 7 b. of this contract, the Administrator may elect to allocate any part of his total compensation to a retirement, deferred compensation or similar program of his choice.

9. Professional Development:

- a. The County shall budget for and pay the professional dues and subscriptions incurred by the Administrator for his participation in such national, regional, state and local associations or organizations as the Administrator deems necessary and which provides for the continuing development of professional credentials for the ICMA-CM, subject to approval of the Board of County Commissioners.
- b. The County shall budget for and pay the travel and subsistence expenses incurred by the Administrator in the course of his attendance at or participation in such meetings, conferences or other functions as he deems necessary to adequately discharge official and ceremonial functions on behalf of the County, including but not limited to the annual conferences or conventions of the Kansas Association of Counties (KAC), Government Finance Officers Association (GFOA), International City & County Management Association (ICMA), Kansas Association of City & County Management (KACM), and Kansas County Administrators Association (KCAA) and any such national, regional, state and local groups and committees thereof upon which the Administrator serves as a member.
- c. The County shall budget and pay for travel and subsistence expenses incurred by the Administrator for short courses, seminars and institutes which he deems necessary for his professional development and for the good of the County and which are approved by the Board of County Commissioners.

10. Other terms and conditions of employment:

- a. In addition to benefits specifically enumerated in this contract, all policies and procedures of the County relating to personal leave time and sick leave, retirement and pension system contributions, holidays and other benefits and working conditions, as they now

exist or may hereafter be amended, shall apply to the Administrator in the same way as to other employees of the County.

- b. The County, in consultation with the Administrator, may fix any such other terms and conditions of employment relating to the performance of the Administrator as it deems appropriate from time to time; provided, that such terms and conditions are not inconsistent with or in conflict with the express provisions of this contract, County policies and procedures or any other law or regulation. No such additional terms or conditions shall be effective unless first reduced to writing and furnished to the Administrator as mutually agreed by the Administrator and the County.

11. Risk allocation:

- a. The parties acknowledge the applicability of the Kansas Tort Claims Act, K.S.A. 65-6101 and following (the "KTCA"), to the Administrator. The Administrator shall be afforded all of the rights and protections afforded public employees generally pursuant to the KTCA, including but not limited to those rights and protections relating to alleged violations of state or federal civil rights laws. The Administrator may be afforded such additional rights and protections with respect to civil actions to which is made a party, as the County may from time to time deem appropriate.
- b. The Administrator shall keep all personal vehicles used for official business in good cosmetic and operating condition and shall maintain continuously in force with respect to all such vehicles a policy of liability insurance having a limit of at least \$500,000 per occurrence for bodily injury and \$50,000 per occurrence for property damage.

12. Performance evaluation:

- a. The Board of County Commissioners shall review and evaluate the performance of the Administrator annually based upon the performance goals established by the Board in consultation with the Administrator, in the fall of each year, and may evaluate such performance more frequently, if determined necessary by the Board of County Commissioners or requested by the Administrator. The Chairman of the Board of County Commissioners and the Administrator shall meet prior to any findings to discuss the Administrator's self evaluation of the prior year. The Chairman of the Board of County Commissioners shall furnish to the Administrator a written summary of the findings of the Board and shall afford the Administrator an adequate opportunity to discuss such findings and evaluations with the Board.
- b. In implementing the provisions of this section, the parties agree to abide by all applicable law.

13. Contract Subject to Kansas Cash-Basis Law:

This Contract is subject to the Kansas Cash-Basis Law, K.S.A. 10-1116a. The financial obligations of the County undertaken herein are subject to funds budgeted and available for the stated purposes.

14. Bond:

The County shall bear the full cost of any fidelity or other bonds required of the Administrator.

15. General Provisions:

- a. The text hereof shall constitute the entire agreement between the parties.
- b. Other than those provisions relating to the Administrator’s obligation to serve as the County Administrator, this contract shall be binding upon and inure to the benefit of the heirs and executors of the Administrator.
- c. Except as expressly provided herein, neither party shall assign rights or delegate duties arising from this contract without first obtaining the express written consent of the other.
- d. Should any provision of this contract, or any portion thereof, be held unconstitutional, invalid, or unenforceable, the remainder of this contract shall be deemed severable, shall not be affected and shall remain in full force and effect.

To the above and foregoing terms and conditions, the parties execute this contract on the day and date indicated below.

“COUNTY”

BOARD OF COUNTY COMMISSIONERS
OF RENO COUNTY, KANSAS

DATE: _____

By: _____
Daniel Friesen, Chairman

“ADMINISTRATOR”

DATE: _____

Randall Partington

ATTEST:

Reno County Clerk

12/21/2023



AGENDA ITEM

AGENDA ITEM #7.A

AGENDA DATE: December 27, 2023

PRESENTED BY: Bob Fee

AGENDA TOPIC:
2024 Insurance Buy-downs and Umbrella Options

SUMMARY & BACKGROUND OF TOPIC:

In November when Bob Fee presented the insurance coverage costs to the county commission, a buy down option was mentioned. Bob will be at the meeting to discuss the quote for buy down coverage shown below. He will also discuss the additional umbrella coverage that was requested by the county commission in November.

Attached is the documentation from Fee Insurance for your review.



Wind and Hail only deductible buy down.
Wording : Stevens 22
Period : 12 months at 1st January 2024
TIV : US\$101,890,845 as per SOV attached.

To pay the difference between 2% per occurrence subject to a minimum of USD 100K and USD 200,000 per occurrence

Max. Payable USD 1,837,817 per occurrence.

Premium USD 169,000 (100% MEP) Rate to purchase buydown coverage = .0919/\$1,000

No cover given.
Subject to no deterioration in loss record.
Terms open 14 days.
100% Lloyds capacity.
Subject to no wind or hail losses in the last 5 years. Please confirm

Kansas Tax	
PREMIUM	\$169,000.00
TRIA (shows \$0 if included in premium)	\$0.00
BROKER FEE	\$1,000.00
SUPPLIER FEE	\$0.00
SURPLUS TAX (6% PREMIUM & FEES)	\$10,200.00
TOTAL	\$180,200.00

Sched	Loc/Bldg	Street Address	Occupancy	2024 BLDG Values	2024 BPP Value	BI POL LIMIT (\$)
1, 75	1/1	107,111,115 W FIRST AVE, SUITE	STATE PAROLE OFFICE	\$241,086	\$2,889,806	\$1,000,000
2	1/2	111 WEST 1ST	COURT SERVICES OFFICE	\$590,610	\$79,535	Incl
3	1/3	115 WEST FIRST	COMMUNITY CORRECTIONS OFFIC	\$843,729	\$166,278	Incl
5	2/4	125 W 1ST	COURTHOUSE ANNEX	\$2,539,504	\$11,025	Incl
6	3/5	206 WEST 1ST	COURTHOUSE	\$17,167,867	\$4,158,079	Incl
8	4/6	209 W 2ND	COUNTY HEALTH 2 10X12 STORG S	\$1,947,959	\$536,430	Incl
9	5/7	210 WEST 1ST	LAW ENFORCEMENT - HPD	\$11,057,802	\$0	Incl
10	6/8	219 W 2ND	YOUTH SHELTER	\$3,611,935	\$881,143	Incl
13	7/9	301 W 2ND	PARKING W/FENCE 2 10X12 STORC	\$90,994	\$8,686	Incl
14	8/10	595 E AVENUE G	SHERIFF STORAGE	\$789,816	\$62,043	Incl
15	9/11	600 SCOTT BLVD	PUBLIC WORKS BLDG POD CHEM S	\$5,533,676	\$864,144	Incl
29	10/12	600 SCOTT BLVD	EQUIPMENT SHED	\$2,189,810	\$225,839	Incl
31	11/13	600 SCOTT BLVD	SALT/SAND WAREHOUSE	\$101,255	\$0	Incl
34	12/14	600 SCOTT BLVD	LEAN TO/DOZER SHED	\$28,724	\$0	Incl
32	13/15	600 SCOTT BLVD	FUEL STATION	\$316,423	\$167,519	Incl
36	14/16	600 SCOTT BLVD	FOREMAN SHED	\$32,511	\$124,088	Incl
17	16/18	703 S MOHAWK ROAD	LANDFILL SHOP	\$454,532	\$524,268	Incl
18	17/19	703 S MOHAWK ROAD	POLE SHED	\$78,168	\$49,263	Incl
19	18/20	703 S MOHAWK ROAD	SKIDS	\$20,709	\$0	Incl
21	20/22	703 S MOHAWK ROAD	STORAGE TANKS	\$0	\$69,355	Incl
45	21/23	703 S MOHAWK ROAD	UTILITY FLARE SYSTEM	\$74,453	\$0	Incl
23	22/24	2 WEST 10TH	EXTENSION SERVICE OFFICE	\$770,087	\$0	Incl
24	23/25	4 WEST 10TH	MAINTENANCE - MAIN BUILDING	\$200,525	\$271,565	Incl
25	24/26	4 WEST 10TH	MAINTENANCE STORAGE	\$113,774	\$67,133	Incl
28	25/27	120 WEST AVE B	TRANSPORTATION BUILDING	\$3,736,022	\$372,263	Incl
30	26/28	120 WEST AVE B	AUTOMOTIVE SHOP	\$578,675	\$118,998	Incl
33	27/29	3815 W BLANCHARD	NORTH SHED	\$20,250	\$36,972	Incl
35	28/30	3815 W BLANCHARD	SOUTH EQUIPMENT SHED	\$126,569	\$0	Incl
37	29/31	1205 W SNOKOMO RD	WATER TOWER	\$248,174	\$0	Incl
38	30/32	8703 S YODER ROAD	WATER TOWER	\$148,905	\$0	Incl
39	31/33	9802 NE SNOKOMA ROAD	HIGHLANDS CONTROL HOUSE	\$117,884	\$37,226	Incl
41	32/34	10103 S YODER RD	YODER CONTROL HOUSE (WELL HC	\$12,409	\$24,819	Incl

54	33/35	600 SCOTT BLVD	VEHICLE/EQUIPMENT WASH BAY	\$237,735	\$16,968	Incl
56	34/36	703 S MOHAWK ROAD	GAS COLLECTION FLARE SYSTEM	\$0	\$279,197	Incl
57	35/37	1800 S SEVERENCE,	JAIL	\$26,828,180	\$4,678,569	Incl
58	37/39	125 W 1ST	CLERK	\$0	\$19,852	Incl
59	38/40	125 W 1ST	TREASURER	\$0	\$49,635	Incl
60	39/41	125 W 1ST	APPRAISER	\$0	\$161,023	Incl
61	40/42	125 W 1ST	REG OF DEEDS	\$0	\$203,384	Incl
62	41/43	4 W 10TH AVE	MAINTENANCE SHOP	\$60,236	\$0	Incl
72	42/44	4015 W CLARK RD	SCALE HOUSE	\$542,430	\$286,650	
73	43/45	4015 W CLARK RD	CONVENIENCE CENTER	\$1,189,818	\$396,900	
63	44/46	210 WEST 1ST	LAW ENFORCEMENT - SHERIFF'S O	\$0	\$162,225	Incl
68	44/47	210 WEST 1ST	EMERGENCY MANAGEMENT	\$0	\$246,749	Incl
69	44/48	210 WEST 1ST	DISTRICT COURT	\$0	\$1	Incl
Totals				\$82,643,236	\$18,247,628	\$1,000,000

\$101,890,863



AGENDA ITEM

AGENDA ITEM #7.B

AGENDA DATE: December 27, 2023

PRESENTED BY: Don Brittain, Reno County Public Works Director

AGENDA TOPIC:

Resolution 2023-_____ to change Reno County Sewer District #3 & #10 (Blue Spruce) wastewater billing procedure effective January 1, 2024

SUMMARY & BACKGROUND OF TOPIC:

Attached is a Resolution changing the billing procedure for Reno County Sewer District #3 & #10 (Blue Spruce). The Resolution will allow the wastewater charges to be billed as a monthly flat rate; in lieu of being billed to the user on their annual tax statement.

In prior years, these districts were funded by property taxes, in 2024 the districts will be funded by fees. There will not be property taxes in 2024 but these fees will replace the taxes.

ALL OPTIONS:

1. Adopt proposed Resolution 2023-_____ Providing a schedule of fees in connection with Sewer Districts #3 & #10 (Blue Spruce).
2. Send Resolution back to staff for changes.
3. Decline adopting a resolution; thereby keeping the current schedule of charges.

RECOMMENDATION / REQUEST:

Adopt proposed Resolution 2023-_____ Providing a schedule of fees in connection with Sewer Districts #3 & #10 (Blue Spruce).

POLICY / FISCAL IMPACT:

The impact this resolution will allow a reduction of taxes and a fairer assessment to the user than the current billing procedure.

RESOLUTION 2023 - _____

**A RESOLUTION PROVIDING A SCHEDULE OF FEES IN CONNECTION WITH
SEWER DISTRICTS #3 & 10 (Blue Spruce)**

WHEREAS, K.S.A. 12-631m authorizes that any county or sewer district authorized by law to establish and operate a sewage system may by resolution of such county or sewer district collect just and equitable rates of service charges to be paid to such county or sewer district for the use of the sewage system by all persons, firms, corporations, departments of government of the state or the United States and political subdivisions thereof and any other organizations or users of the system whose premises are connected to the sewer system of such county or sewer district; and

WHEREAS, the sewer districts #3 & #10 (Blue Spruce) have determined that the following fees are just and equitable beginning January 1, 2024 and until changed by a subsequent resolution:

\$30.00 per month for each residential connection;

\$37.00 per month for light commercial / institutional connection

The above sewer charge shall be effective on January 1, 2024. The first bill received for the monthly billing will be in February 2024 for January 2024.

BE IT FURTHER RESOLVED this resolution shall supersede and replace any other resolutions related to sewer district services charges previous to the effective date of this resolution.

ADOPTED IN REGULAR SESSION THIS 27th DAY OF DECEMBER 2023.

BOARD OF COUNTY COMMISSIONER
OF RENO COUNTY, KANSAS

Daniel Friesen, Chairman

ATTEST

Donna J. Patton, County Clerk

Ron Hirst, Member

Randy Parks, Member

Don Bogner Member

Jon Whitesel, Member



AGENDA ITEM

AGENDA ITEM #7.C

AGENDA DATE: December 27, 2023

PRESENTED BY: Don Brittain - Director of Public Works

AGENDA TOPIC:

Appointment of two citizens to serve a three-year term on the Planning Commission

SUMMARY & BACKGROUND OF TOPIC:

Citizens appointed to the Planning Commission are eligible to serve three 3-year terms before the members must step down for a minimum of one year. Each term begins on January 1 and ends on December 31.

Currently, the Planning Commission has two members whose term is ending. Both members are eligible for re-appointment.

Russ Goertzen has served on the Planning Commission since 2018 and as Chairman of the Planning Commission since 2020. He is completing his second three-year term.

Jack Martin has served on the Planning Commission since 2021 and as Vice-Chairman since 2022. He is completing his first three-year term.

Per County Commissioner Policy a notice requesting applications was placed on the website and sent out on all County social media outlets for a minimum of 90 days. Staff received 13 applications for consideration. Those applications are attached for your review and consideration.

ALL OPTIONS:

The County Commissioners may:

1. Approve of staff's recommendation to re-appoint Mr. Goertzen and Mr. Martin to the Planning Commission.
2. Appoint one or two other citizens to the Planning Commission from the list of 13 applicants.
3. Re-advertise the notice and seek additional applications.

Failure to appoint two citizens at this meeting will leave the Planning Commission short two members and may lead situations where there is no quorum to conduct business.

RECOMMENDATION / REQUEST:

Approval of Public Works Director Don Brittain's recommendation to re-appoint Russ Goertzen and

Jack Martin to serve a three-year term on the Planning Commission.

Staff recommends Mr. Goertzen be re-appointed for a third, three-year term on the Planning Commission beginning January 1, 2024, and ending December 31, 2026.

Staff recommends Mr. Martin be re-appointed for a second, three-year term on the Planning Commission beginning January 1, 2024, and ending December 31, 2026.

POLICY / FISCAL IMPACT:

All Planning Commission members are paid mileage at the current IRS rate to and from each meeting attended.



APPLICATION FOR APPOINTMENT TO
RENO COUNTY PLANNING COMMISSION

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) No

Name: Joel Andrew

Residence Address: 3419 N Sandy Hollow Dr

City: Hutchinson

State: KS

Zip: 67502

Home Phone: (316) 992-9173

Cell-Phone: (316) 992-9173

Email: joel.andrew@hcu.coop

Current or Previous Employment (Name of Business & Industry) Heartland Credit Union - financial services

Availability during Business Hours [X] Yes [] No

Preferred method of Contact [X] Phone [] E-Mail

Do you currently reside in an incorporated city of Reno County, Kansas? [X] Yes [] No

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I am eager to apply for an opportunity to serve on the Planning Commission where I believe I can leverage my unique background to make informed and impactful decisions. My academic foundation, including majors in Finance and Accounting and a minor in Real Estate from Wichita State University, equips me with a solid understanding of the financial impact and long-term implications often interwoven with zoning matters. My career experience as the Chief Financial Officer at Heartland Credit Union has provided me the opportunity to develop and exercise in-depth financial expertise, analysis, risk assessment, and strategic decision-making, all of which are transferrable skills for all aspects of zoning decisions. Additionally, over the past 19 years my active management of residential rental properties has enhanced my grasp of real estate dynamics and land use challenges. Despite my limited direct zoning experience, my eagerness to learn, coupled with my commitment to collaboration, positions me as a candidate who is poised to make a meaningful contribution to the commissions mission, ensuring well-informed, community-focused zoning decisions.

Joel Andrew

Signature of Applicant

10 / 20 / 2023

Date

Signature Certificate

Reference number: GDOVY-NWLSC-LDHFR-WWHEM

Signer

Timestamp

Signature

Joel Andrew

Email: joel.andrew@hcu.coop

Sent:

20 Oct 2023 15:30:59 UTC

Viewed:

20 Oct 2023 15:31:02 UTC

Signed:

20 Oct 2023 15:56:54 UTC



Recipient Verification:

✓ Email verified

20 Oct 2023 15:31:02 UTC

IP address: 98.168.115.121

Location: Hutchinson, United States

Document completed by all parties on:

20 Oct 2023 15:56:54 UTC

Page 1 of 1



Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 40,000+ companies worldwide.





APPLICATION FOR APPOINTMENT TO
RENO COUNTY PLANNING COMMISSION

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) No

Name: Irene Barkman

Residence Address: 504 Lake Bedell Drive

City: Hutchinson State: Kansas Zip: 67501

Home Phone: 6207273460 Cell-Phone: 6207273460 Email: ibarkman@cox.net

Current or Previous Employment (Name of Business & Industry) Retired, past Certified Public Accountant, past College Professor

Availability during Business Hours [X] Yes [] No

Preferred method of Contact [] Phone [X] E-Mail

Do you currently reside in an incorporated city of Reno County, Kansas? [] Yes [X] No

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

Reasons to serve: Planning is an important part of living in our community. We all have a responsibility to watch what happens in our areas for the common good. We cannot complain if we do not get involved.

Knowledge: Certified Public Accountant for thirty years so I am familiar with governmental accounting, taxation, leadership. College Professor for eleven years so I am a good communicator, listener, and speaker. Retired for two years and loving it. I live on five acres east of the Hutchinson Airport--close to the intersection of East Fourth and Mayfield area. That makes me aware of concerns from landowners and county residents. I grew up on a farm in Ford County, and that makes me understand the mindset of a farmer.

Irene Barkman

12 / 19 / 2023

Signature of Applicant

Date

Signature Certificate

Reference number: ENDLV-WLJVX-RALMS-N488A

Signer

Timestamp

Signature

Irene Barkman

Email: ibarkman@cox.net

Sent:

19 Dec 2023 17:07:55 UTC

Viewed:

19 Dec 2023 17:07:58 UTC

Signed:

19 Dec 2023 17:21:01 UTC



Recipient Verification:

✓ Email verified

19 Dec 2023 17:07:58 UTC

IP address: 174.70.169.8

Location: Hutchinson, United States

Document completed by all parties on:

19 Dec 2023 17:21:01 UTC

Page 1 of 1



Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 50,000+ companies worldwide.





APPLICATION FOR APPOINTMENT TO PUBLIC WORKS PLANNING COMMISSION

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) None (potentially Housing Commission, if I am accepted)

Name: Stuart Frazier Conklin IV ("Bud")

Residence Address: 2800 Hawthorne Lane

City: Hutchinson State: Kansas Zip: 67502

Home Phone: 6204747564 Cell-Phone: 6204747564 Email: bconklin@conklincars.com

Current or Previous Employment (Name of Business & Industry) Conklin Automotive Group

Availability during Business Hours [X] Yes [] No

Preferred method of Contact [] Phone [X] E-Mail

Do you currently reside in an incorporated city of Reno County, Kansas? [X] Yes [] No

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I am a co-owner and operator of Conklin Automotive Group, a fourth generation small business owned and operated in Hutchinson. We employ 250(ish) people between our three Kansas locations, so I have extensive experience in diverse teams, communication between different groups, profitable business growth and advertising. As a small business owner here it is important to me to help make this town grow and succeed, not just for our business, but for the entire citizenry of Hutchinson. I was born and raised in Hutchinson, went to college and then spent ten years living in Kansas City (working for a branch of our family business there) and moved back to town almost three years ago with my wife and daughter. Having lived in the Kansas City area for so long, it gave me a lot of perspective on city growth and how to attract young families (which is important for growth and population/tax stability). I also spent a lot of time with people around my age who moved to Kansas City FROM Hutchinson, and learned both why they left and why they would come back. Hutch has a great story/identity and lot of potential to grow and I am excited by the opportunity to to help with that.

Bud Conklin

Signature of Applicant

06 / 30 / 2023

Date

Signature Certificate

Reference number: YEXVZ-FE2XH-FBIBB-43NYO

Signer	Timestamp	Signature
Bud Conklin Email: bconklin@conklincars.com		
Sent:	30 Jun 2023 15:05:31 UTC	
Viewed:	30 Jun 2023 15:05:46 UTC	
Signed:	30 Jun 2023 15:58:47 UTC	
Recipient Verification:		IP address: 162.213.167.98
✓Email verified	30 Jun 2023 15:05:46 UTC	Location: Hutchinson, United States

Document completed by all parties on:
30 Jun 2023 15:58:47 UTC

Page 1 of 1



Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 40,000+ companies worldwide.





APPLICATION FOR APPOINTMENT TO
RENO COUNTY PLANNING COMMISSION

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) no

Name: Herchel Crainer

Residence Address: 10331 E Snokomo Rd

City: Hutchinson

State: Ks

Zip: 67502

Home Phone: 6207271699

Cell-Phone: 6207271699

Email: herchelcraimer1@gmail.com

Current or Previous Employment (Name of Business & Industry) Herchel Crainer Ins Agency Inc, State Farm

Availability during Business Hours [X] Yes [] No

Preferred method of Contact [] Phone [X] E-Mail

Do you currently reside in an incorporated city of Reno County, Kansas? [X] Yes [] No

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I have served on the Planning commisson back in the early 2000 serving as chairman in 2006 I enjoyed my time on the board and most of all listening to the concerns of our communities. I think I still have some skills for the Planning Commission. Thank you for your consideration. Herchel Crainer

Herchel Crainer

Signature of Applicant

10 / 20 / 2023

Date

Signature Certificate

Reference number: V3KY8-TNLTW-PGJKQ-O3GNO

Signer	Timestamp	Signature
Herchel Crainer Email: herchelcrainer1@gmail.com Sent: 20 Oct 2023 13:38:17 UTC Viewed: 20 Oct 2023 13:38:23 UTC Signed: 20 Oct 2023 13:46:41 UTC		
Recipient Verification: ✓ Email verified	20 Oct 2023 13:38:23 UTC	

IP address: 104.186.101.194

Location: Wichita, United States

Document completed by all parties on:

20 Oct 2023 13:46:41 UTC

Page 1 of 1



Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 40,000+ companies worldwide.





APPLICATION FOR APPOINTMENT TO
RENO COUNTY PLANNING COMMISSION

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) No

Name: Jason Depew

Residence Address: 1022 E Avenue B

City: Hutchinson

State: KS

Zip: 67501

Home Phone: 6202003308

Cell-Phone: 6202003308

Email: depew.jw@gmail.com

Current or Previous Employment (Name of Business & Industry) BrightHouse Inc.

Availability during Business Hours [X] Yes [] No

Preferred method of Contact [] Phone [X] E-Mail

Do you currently reside in an incorporated city of Reno County, Kansas? [X] Yes [] No

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I have recently completed a maximum term limit on the Board of Directors at a local non-profit, and would like to find a new board or committee to volunteer on. I do not have formal experience with land use or zoning, but I am skilled at analyzing complex problems and making rational decisions based on the information that is available. I am also a skilled learner, and would be interested in learning more about planning and zoning.

Jason Depew

Signature of Applicant

08 / 10 / 2023

Date

Signature Certificate

Reference number: KN9V9-FSBMC-F2BYO-BPQJK

Signer

Timestamp

Signature

Jason Depew

Email: depew.jw@gmail.com

Sent:

11 Aug 2023 03:29:37 UTC

Viewed:

11 Aug 2023 03:29:43 UTC

Signed:

11 Aug 2023 03:40:20 UTC



Recipient Verification:

✓ Email verified

11 Aug 2023 03:29:43 UTC

IP address: 70.179.91.199

Location: Hutchinson, United States

Document completed by all parties on:

11 Aug 2023 03:40:20 UTC

Page 1 of 1



Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 40,000+ companies worldwide.





APPLICATION FOR APPOINTMENT TO
RENO COUNTY PLANNING COMMISSION

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) Reno County Planning Commission Expires 12/23

Name: Russell Goertzen

Residence Address: 8517 E 43rd

City: Buhler State: KS Zip: 67522

Home Phone: (620) 669-6818 Cell-Phone: (620) 951-0458 Email: G6buhler@gmail.com

Current or Previous Employment (Name of Business & Industry) AGCO Corporation Hesston, KS

Availability during Business Hours [X] Yes [] No

Preferred method of Contact [] Phone [X] E-Mail

Do you currently reside in an incorporated city of Reno County, Kansas? [] Yes [X] No

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I appreciate the opportunity I have been provided to serve on the planning commission. It's hard to quantify the skills I have (or have learned) to serve on this board. The cases that we have heard, from the simple to complex, have strengthened my ability to see the details, separate facts from emotion, and make the best decision that supports the County's rules/regulations/comprehensive plan. With several proposed text amendments and commercial solar conversion regulation being discussed I believe having continuity on the current board will be very valuable. I would be honored to be re-appointed to this board.

Russell Goertzen


Signature of Applicant

07 / 06 / 2023

Date

Signature Certificate

Reference number: RVJKQ-UCGU8-2T6VZ-FBYPJ

Signer	Timestamp	Signature
Russ Goertzen Email: g6buhler@gmail.com		
Sent:	06 Jul 2023 12:39:55 UTC	
Viewed:	06 Jul 2023 12:39:59 UTC	
Signed:	06 Jul 2023 13:09:16 UTC	
Recipient Verification:		IP address: 8.41.16.143
✓Email verified	06 Jul 2023 12:39:59 UTC	Location: Buhler, United States

Document completed by all parties on:

06 Jul 2023 13:09:16 UTC

Page 1 of 1



Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 40,000+ companies worldwide.





APPLICATION FOR APPOINTMENT TO
RENO COUNTY PLANNING COMMISSION

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) Planning Commission

Name: Paul S. Kalmar

Residence Address: 28610 West Boundary Road

City: Cunningham State: Kansas Zip: 67035

Home Phone: 913-980-5440 Cell-Phone: 913-980-5440 Email: mkkalmar@gmail.com

Current or Previous Employment (Name of Business & Industry) Chief of Police (retired)

Availability during Business Hours [X] Yes [] No

Preferred method of Contact [X] Phone [] E-Mail

Do you currently reside in an incorporated city of Reno County, Kansas? [] Yes [X] No

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I have attended city Commission meetings for over 20 years of my 30 year police career. I have served for over six years on the Kansas Law Enforcement Training Commission, which oversaw the training of all law enforcement officers in Kansas. I have a good understanding of how local governments function from these years of service. This body is an advisor to the County Commission and they make the final decisions.

I have not seen an opportunity like this come up since we moved back to Reno County a few years ago. I would certainly welcome the opportunity to once again serve the public!

Thanks for the opportunity!

Paul S. Kalmar
913-980-5440

Paul Kalmar

07 / 08 / 2023

Signature of Applicant

Date

Signature Certificate

Reference number: UKVCV-MKPJD-ZJR8C-UAKMW

Signer

Paul Kalmar

Email: mkkalmar@gmail.com

Sent:

Viewed:

Signed:

Timestamp

09 Jul 2023 00:42:55 UTC

09 Jul 2023 00:43:01 UTC

09 Jul 2023 01:05:57 UTC

Signature



Recipient Verification:

✓ Email verified

09 Jul 2023 00:43:01 UTC

IP address: 204.107.216.44

Location: Kingman, United States

Document completed by all parties on:

09 Jul 2023 01:05:57 UTC

Page 1 of 1



Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 40,000+ companies worldwide.





APPLICATION FOR APPOINTMENT TO
RENO COUNTY PLANNING COMMISSION

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) No

Name: John Patrick Kilpatrick

Residence Address: 5300 N Lorraine St

City: Hutchinson

State: KS

Zip: 67502

Home Phone:

Cell-Phone: 6208995996

Email: kilpatrickjp@gmail.com

Current or Previous Employment (Name of Business & Industry)

United States Army National Guard of Kansas, Active Duty, SGM

Availability during Business Hours

Yes radio button (checked)

Yes

No radio button

No

Preferred method of Contact

Phone radio button (checked)

Phone

E-Mail

Do you currently reside in an incorporated city of Reno County, Kansas?

Yes radio button

Yes

No radio button (checked)

No

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I am interested in serving on the Reno County Planning Commission. I am currently active duty military; residing just outside of the Hutchinson city limits and stationed at the Heartland Preparedness Center in Wichita. As I look to wind down my 30 year active duty career, I'm looking into options to continue service within my residential area once I am retired. My military experience has given me a deep passion for community development and I look forward to opportunities to serve within my local area. My learning of effective planning and thoughtful decision-making are crucial for creating a sustainable and thriving community. The military has provided me with experience in project management, resource allocation, and working collaboratively with diverse teams.

With these experiences and my formal post graduate education, I know that I would be a strong candidate for the Reno County Planning Commission. I will contribute valuable insights, a disciplined approach, and a commitment to the long-term well-being of my life long residence, Reno County.

Signature of Applicant [Handwritten Signature]

8 JUL 2023
Date



APPLICATION FOR APPOINTMENT TO
RENO COUNTY PLANNING COMMISSION

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) Planning Commission

Name: Jack Martin

Residence Address: 5203 Old K61 Hwy N

City: Hutchinson

State: KS

Zip: 67502

Home Phone: 620-663-5196

Cell-Phone: 620-727-3208

Email: jack@westernsupply.com

Current or Previous Employment (Name of Business & Industry) Western Supply Company

Availability during Business Hours [X] Yes [] No

Preferred method of Contact [X] Phone [] E-Mail

Do you currently reside in an incorporated city of Reno County, Kansas? [] Yes [X] No

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I am currently finishing up my third year on the Planning Commission. I previously served on the Hutchinson Planning Commission for for 17 or so years, 3 as chairman. I feel that I have the knowledge and the time to make a good member.

JACK MARTIN

Signature of Applicant

08 / 24 / 2023

Date

Signature Certificate

Reference number: WHADV-TRNJU-5BMRQ-PEWSE

Signer

Timestamp

Signature

JACK MARTIN

Email: jack@westernsupply.com

Sent:

24 Aug 2023 19:41:43 UTC

Viewed:

24 Aug 2023 19:41:49 UTC

Signed:

24 Aug 2023 19:48:59 UTC

JACK MARTIN

Recipient Verification:

✓ Email verified

24 Aug 2023 19:41:49 UTC

IP address: 70.166.247.194

Location: Hutchinson, United States

Document completed by all parties on:

24 Aug 2023 19:48:59 UTC

Page 1 of 1



Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 40,000+ companies worldwide.





APPLICATION FOR APPOINTMENT TO
RENO COUNTY PLANNING COMMISSION

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) NO

Name: Scott Meggers

Residence Address: 2400 Hawthorne Lane

City: Hutchinson

State: Ks

Zip: 67502

Home Phone: 620-728-8669

Cell-Phone: 620-728-8669

Email: scottmeggers@sbcglobal.net

Current or Previous Employment (Name of Business & Industry) Business owner-SPL Inc.

Availability during Business Hours [X] Yes [] No

Preferred method of Contact [] Phone [X] E-Mail

Do you currently reside in an incorporated city of Reno County, Kansas? [X] Yes [] No

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

As a lifelong resident of Reno county and the owner of several small businesses and a property owner. I have a vested interest in serving my community and doing what I can to help with progress in our community. I have had the opportunity to do business in our community as well as other communities, and I believe this experience provides me a valuable perspective when exploring potential ways Hutchinson and Reno county can improve. As an active member of the community, I will be accessible to the community members to better understand their concerns. I also serve currently on multiple boards in our community. I feel with my background and involvement in our community will help bring a more diverse understanding of issues within the city and county. Thanks for your consideration on my application to the planning commission board.

scott meggers

Signature of Applicant

07 / 12 / 2023

Date

Signature Certificate

Reference number: IBV2L-2HYHI-IUWRK-THQSZ

Signer

Timestamp

Signature

scott meggers

Email: scottmeggers@sbcglobal.net

Sent:

08 Jul 2023 13:26:59 UTC

Viewed:

08 Jul 2023 13:27:14 UTC

Signed:

12 Jul 2023 12:37:59 UTC



Recipient Verification:

✓ Email verified

08 Jul 2023 13:27:14 UTC

IP address: 104.186.97.44

Location: Hutchinson, United States

Document completed by all parties on:

12 Jul 2023 12:37:59 UTC

Page 1 of 1



Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 40,000+ companies worldwide.





APPLICATION FOR APPOINTMENT TO
RENO COUNTY PLANNING COMMISSION

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) Not on any county board. i am currently on the board for Center Township in Reno county thru 2024

Name: Keith Nisly

Residence Address: 301 W AVE D

City: Partridge State: Ks Zip: 67566

Home Phone: 620-200-0854 Cell-Phone: 620-200-0854 Email: Keithnisly@icloud.com

Current or Previous Employment (Name of Business & Industry) Owner @ Fairview Service Center in Pleasant View

Availability during Business Hours [X] Yes [] No

Preferred method of Contact [] Phone [X] E-Mail

Do you currently reside in an incorporated city of Reno County, Kansas? [X] Yes [] No

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I have resided in Reno county for the past 20 years. i was co-owner of a construction company for 10 years and gained a lot of experience in the building industry. this included helping agricultural and commercial customers with the planning process all the way through to the finished product. The past 10 years i have been very invovled in the local community as a retailer and have learned to know many people in the local community. I feel like serving on this board is one way i can be helpful to the community with my past and present experiences. i like to give back to the community that supports my business and i feel like this would be one way to do that. Keith Nisly

Keith Nisly

Signature of Applicant

07 / 11 / 2023

Date

Signature Certificate

Reference number: CSKXT-7VRPR-HZTBN-KNGZG

Signer

Timestamp

Signature

Keith Nisly

Email: keith@fairviewservicecenter.com

Sent: 11 Jul 2023 20:43:19 UTC
Viewed: 11 Jul 2023 20:43:25 UTC
Signed: 11 Jul 2023 22:39:14 UTC



Recipient Verification:

✓ Email verified 11 Jul 2023 20:43:25 UTC

IP address: 207.178.121.221
Location: Hutchinson, United States

Document completed by all parties on:

11 Jul 2023 22:39:14 UTC

Page 1 of 1



Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 40,000+ companies worldwide.





APPLICATION FOR APPOINTMENT TO
RENO COUNTY PLANNING COMMISSION

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) Reno County Juvenile Justice Advisory Board - 3 Year Term

Name: Shontina R Tipton

Residence Address: 2311 Westminister Dr

City: Hutchinson State: Kansas Zip: 67504

Home Phone: 620-833-4244 Cell-Phone: 620-833-4244 Email: heeloinc22@outlook.com

Current or Previous Employment (Name of Business & Industry) HEELO INC / Founder CEO - Nonprofit Organization

Availability during Business Hours [X] Yes [] No

Preferred method of Contact [] Phone [X] E-Mail

Do you currently reside in an incorporated city of Reno County, Kansas? [X] Yes [] No

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I like to serve on the Reno County Planning Commission to help shape the future land usage in Reno County by reviewing land use cases and broaden my knowledge in the area of land usage and Board of Appeals process
Experience and Leadership:
20 Years Senior Leadership
20 Years Nonprofit Leadership
25 Years Serving Community Boards & Commissions
Education: Degree / Diploma Business Quality Management and Certification Organizational Leadership from the University of Columbia.
Current Boards & Commissions:
Reno County Juvenile Justice Advisory Board

Shontina Tipton

Signature of Applicant

07 / 10 / 2023

Date

Signature Certificate

Reference number: EYDP6-RSXBI-AU69R-SJGDM

Signer

Timestamp

Signature

Shontina Tipton

Email: heeloinc22@outlook.com

Sent:

10 Jul 2023 21:45:29 UTC

Viewed:

10 Jul 2023 21:45:37 UTC

Signed:

10 Jul 2023 22:04:46 UTC



Recipient Verification:

✓ Email verified

10 Jul 2023 21:45:37 UTC

IP address: 174.76.134.73

Location: Hutchinson, United States

Document completed by all parties on:

10 Jul 2023 22:04:46 UTC

Page 1 of 1



Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 40,000+ companies worldwide.





APPLICATION FOR APPOINTMENT TO
RENO COUNTY PLANNING COMMISSION

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) No

Name: John Wilson

Residence Address: 100 Crescent Blvd

City: Hutchinson

State: KS

Zip: 67502

Home Phone: 6205620024

Cell-Phone: 6205620024

Email: Jhnwilson58@gmail.com

Current or Previous Employment (Name of Business & Industry) ONEOK - Oil and Gas Midstream Processing

Availability during Business Hours [X] Yes [] No

Preferred method of Contact [X] Phone [] E-Mail

Do you currently reside in an incorporated city of Reno County, Kansas? [X] Yes [] No

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I would like to serve on this board primarily because I have a passion for the well-being of our community. I love the people and community found in Reno County and desire to be a part of making this community healthy and seeing people of all classes, social status, and financial situation flourish for hundreds of years. This board position seems to be a good opportunity to learn more about my community while also helping with its development.

I have a bachelors degree in Chemical Engineering. I have worked for 10 years in the Oil and Gas industry, providing project management and process engineering support for ONEOK plants across the central US. This experience has given me deep knowledge of large capital project management and execution, experience with researching industry best practices, and developing solutions to the most difficult technical problems that my company has faced. While I have not dealt much with land usage, I am no stranger to complex problems that must be solved in multidisciplinary teams while considering environmental impacts and the needs of hundreds of stakeholders. I also serve on the board of Crestview Bible Church and have been involved in many community projects.

John Wilson

Signature of Applicant

07 / 08 / 2023

Date

Signature Certificate

Reference number: ZPQFW-MYY4V-E2CNH-EZXES

Signer

Timestamp

Signature

John Wilson

Email: jhnwilson58@gmail.com

Sent:

08 Jul 2023 17:15:04 UTC

Viewed:

08 Jul 2023 17:15:09 UTC

Signed:

08 Jul 2023 17:31:59 UTC



Recipient Verification:

✓ Email verified

08 Jul 2023 17:15:09 UTC

IP address: 174.210.160.55

Location: Kansas City, United States

Document completed by all parties on:

08 Jul 2023 17:31:59 UTC

Page 1 of 1



Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 40,000+ companies worldwide.





AGENDA ITEM

**AGENDA
ITEM #7.D**

AGENDA DATE: December 27, 2023

PRESENTED BY: Patrick Hoffman, County Counselor

AGENDA TOPIC:

Declaratory Resolution Opposing the Federal Government's "30 X 30" Land Preservation Goal

SUMMARY & BACKGROUND OF TOPIC:

“30 x 30” refers to an executive order by President Biden directing as a policy goal for the United States to conserve 30% of all U.S. lands, freshwater, and U.S. oceans by the year 2030. The proposal is currently not funded, and no direct laws or policies have been created to implement it at this time, many Kansas counties have passed resolutions to state their opposition to the policy over concerns it could result in overreach of federal involvement in land use and potentially remove agricultural land from production.

At the suggestion of the commission, I have drafted a resolution stating Reno County Board of Commissioner’s general opposition to the 30 x 30 concept. My draft removes some of the politically charged language that can be found in some of the similar resolutions and attempts to stick directly to the issue itself, which is that the Commissioners oppose the policy proposal due to the potential for federal interference with private property rights.

Because this is a county resolution aimed at opposition to a potential federal program the resolution would have no direct impact but could be used to bring attention to the issue and may be of note to elected officials.

ALL OPTIONS:

1. Approve the proposed Declaratory Resolution Opposing the Federal Government's "30 X 30" Land Preservation Goal.
2. Do Not approve of the proposed Declaratory Resolution.

RECOMMENDATION / REQUEST:

Approve the proposed Declaratory Resolution Opposing the Federal Government's "30 X 30" Land Preservation Goal.

RESOLUTION NO. 2023-_____

**A Declaratory Resolution Opposing the Federal Government’s
“30 X 30” Land Preservation Goal**

WHEREAS, Reno County is a legal and political subdivision of the State of Kansas for which the Board of County Commissioners (“Board”) is authorized to act; and

WHEREAS, many of Reno County’s businesses and its citizens are involved in or otherwise depend on industries that utilize private lands and their resources, including livestock grazing, oil and gas exploration and production, recreational industries, hunting and other outdoor recreation; and

WHEREAS, these industries are important components of the Kansas economy, and are major contributors to the economic and social wellbeing of Reeno County and its citizens; and

WHEREAS, on January 27, 2021, President Joseph R. Biden, Jr., issued Executive Order 14008 entitles Tackling the Climate Crisis at Home and Abroad (86 Fed. Reg. 7,619); and

WHEREAS, in Section 216 of Executive Order 14008, President Biden directed the Secretary of the Interior, in consultation with the Secretary of Agriculture and other senior officials, to develop a program to conserve at least 30 percent of the lands and waters in the United Stated by 2030, which is called the “30 X 30” program; and

WHEREAS, under the 30 X 30 program, some 680 million acres of our Nation’s lands would be set aside and permanently preserved in its natural state, preventing the productive use of these lands and their resources; and

WHEREAS, there is no constitutional or statutory authority for the President, the Department of the Interior, the Department of Agriculture, or any other federal agency to set aside

and permanently preserve 30 percent of all land and water in the United States, and no such authority is referenced in Executive Order 14008; and

WHEREAS, placing private lands into permanent conservation status will cause dramatic and irreversible harm to the economies of many states, including Kansas, and in particular rural counties such as Reno County whose citizens depend on private lands for their livelihoods; and

WHEREAS, Executive Order 14008 at 216 (a) directs the Secretary of the Interior, in consultation with other relevant federal agencies to “submit a report to the Task Force within 90 days of the date of this order recommending steps that the United States should take, working with State, local, Tribal, and territorial governments, agricultural and forest landowners, fishermen, and other key stakeholders, to achieve the goal of conserving at least 30 percent of our lands and waters by 2030.”

NOW, THEREFORE, BE IT DECLARED by the Board of County Commissioners of Reno County, Kansas, as follows:

1. The Board opposes the 30 X 30 program, including its objective of permanently preserving 30 percent of the Nation’s lands in its natural state by 2030, or any similar program that will set aside and prevent the productive use of millions of acres of our lands.
2. The Board supports the continued private ownership of land in the County, recognizing the Nation’s need for domestic sources of minerals, energy, timber, food, and fiber.
3. The Board recognizes that private property rights are fundamental to the economic growth and development of Reno County, the State of Kansas, and the United States of America.
4. The Board opposes any programs which require involuntary landowner participation, including programs involving historical trails.

5. The Board also maintains that any lands or other rights that are acquired to fulfill the 30 X 30 program's objectives should be acquired only from willing landowners and for the payment full and fair market value for all rights and interests acquired, and not through regulatory compulsion, and only after analyzing and considering the impacts of such land acquisitions on the well-being, health, safety, welfare, economy, and culture of Reno County, its businesses, and its citizens.
6. The board shall send a copy of this Resolution to the Department of Interior and all other relevant Federal and State agencies.

DATED this _____ day of _____, 2023.

**BOARD OF COUNTY COMMISSIONERS
OF RENO COUNTY, KANSAS**

Daniel Friesen, Chairman

Randy Parks, Vice-Chairman

ATTEST:

Donna Patton, County Clerk

Ron Hirst, Member

John Whitesel, Member

Don Bogner, Member



AGENDA ITEM

AGENDA ITEM #8.A

AGENDA DATE: December 27, 2023

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:
Monthly Department Reports

SUMMARY & BACKGROUND OF TOPIC:

Every month, departments have been asked to provide an update on the previous month's major activities. The reports are intended to keep the county commission informed about the appointed and elected departments. Attached are reports for District Attorney, HR, IT, Maintenance, Public Works, Solid Waste, Treasurer, and Youth Services.

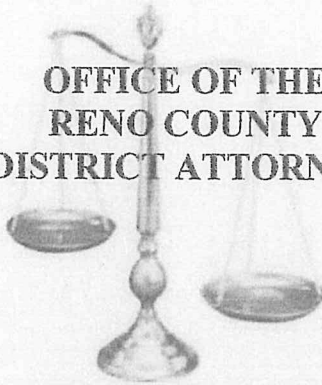
DISTRICT ATTORNEY
Thomas R. Stanton

DEPUTY DISTRICT ATTORNEY
Andrew R. Davidson

SENIOR ASSISTANT DISTRICT
ATTORNEY
Kimberly Rodebaugh

ASSISTANT DISTRICT ATTORNEYS
Brian Koch
Jamie Karasek
Sierra Logan
S. Kyle Byfield

OFFICE OF THE
RENO COUNTY
DISTRICT ATTORNEY



The 27th Judicial District of Kansas
206 West First Avenue, 5th Floor
Hutchinson, KS 67501-5204

Telephone: (620) 694-2715
Fax: (620) 694-2711

Victim-Witness Service
Jody Bryant
(620) 694-2773

Investigator
Daniel Nowlan
Telephone: (620) 694-2765
Fax: (620) 694-2762

November 2023 BOCC Update

Staffing Changes or Issues: As of October 25, 2023, the Reno County District Attorney's Office employs 21 people when fully staffed: seven attorney/prosecutors; one investigator/coroner assistant; two part-time assistant coroners; one office manager; one victim/witness coordinator; one diversion coordinator; and eight office legal support staff. The office is fully staffed as of the end of November 2023 except for one attorney position. I have conducted an interview with a promising applicant, and the process for filling the position is ongoing. We will be losing one staff member, Heather Hutchinson, on December 8. She has taken a position to make use of an area of study for which she currently attends HCC.

There was one graduation from Drug Court in the month of November 2023. Graduation ceremonies are held when Drug Court participants complete the requirements of the program, so it is not unusual to have no graduations in a specific month.

Budget Summary: FY2023 expenditures to date are at 82% of budget as of December 4, 2023.

Projects-Issues-Challenges-Concerns: See prior reports.

The 23rd annual DA's Toys for Tots Drive will be held December 4-8, 2023. The Drive has expanded over the years to a point that many of the County Departments participate in collecting new, unwrapped toys for disadvantaged children in Reno County. This effort is crucial during these difficult economic times. I thank everyone in advance for contributing to this worthy cause. Toys for Tots boxes for the Toy Drive have been placed in the following locations: the District Attorney's Office on the fifth floor of the Courthouse, the first floor of the courthouse near the east doors, the Reno County Annex building at 125 West 1st Avenue, The Reno County Sheriff's Office at the court house and at the correctional facility, the Department of Aging and RCAT facility at 120 west Avenue B, Public Works at 600 Scott Blvd in South Hutchinson, Reno County Youth Services at 219 West 2nd Avenue, the Reno County Health Department at 209 West 2nd Avenue, the Hutchinson Police Department and Bin Shoppin at 118 W.2d Avenue. We accept new, unwrapped toys, and cash can be given on the first floor of the Courthouse or in the DA's Office on the fifth floor. The toys will be picked up by Hutchinson Toys for Tots on Monday, December 11. We collected 18 boxes of toys last year, and we would like to collect 20

boxes of toys this year. We also have a hat, scarf and mitten tree on the first floor of the courthouse to collect those items for disadvantaged children in Reno County. Finally, there will be single, wrapped frosted sugar cookies available for all those who take their toys to the courthouse, the annex or Youth Serves. Please consider helping the children of Reno County this Christmas by bringing a new, unwrapped toy to one of our collection hubs.

Thomas R. Stanton
Thomas R. Stanton
Reno County District Attorney



RENO COUNTY
206 West First Ave.
Hutchinson, Kansas 67501-5245
PHONE: (620) 694-2982
FAX: (620) 694-2508

Board of Commissioners - Department Update
Human Resources – November 2023
Helen Foster – Human Resources Director

Employment Activity for October

During the month of October, we had 7 (seven) new hires and 6 (six) separations from employment as of November 24th. This month we received a total of 107 applications through November 29th. We went from 24 active job postings to 16 active job postings by the end of the month of November.

Unemployment Fraud

We have not had any fraudulent claims this month.

Evaluations

With the wage study, we discussed moving evaluations to become a calendar year annual cycle rather than a November 1st through October 31st cycle. This was to alleviate some of the projects that Human Resources is trying to complete at the same time we have evaluations rolling in for review and filing. We started with last year's cycle to move it slightly. For the 2023 evaluation cycle, we will begin on January 1st. This was the target cycle period for evaluations to cover performance from January 1st to December 31st.

Service Awards Ceremony

We are in the final stages of completing the necessary steps for a successful Service Award Ceremony. This year we have been able to secure all awards and frames without the hardship of supply chain issues. I will be picking up the engraved awards in early December. The Ceremony will be on December 19th from 2:00 to 3:30 in the Veterans Room.

Budget

As of November 30th, Human Resources has used 85% of their current department budget. This year we did see an increase in pricing for drug testing from our contracted provider. This was not anticipated when completing the 2023 or 2024 budget. With this pricing increase, we will likely have to increase the budget line for our onboarding on the 2025 department budget.

Year End 1095's

At year end, Human Resources will be preparing for the 1095 reporting as mandated by the ACA and IRS. The 1095 forms will be due to employees on March 1, 2024. The deadline for providing this to the employee has always been later in the year, but we do try to have those available to the employees by January 31st so that they have all the tax forms needed to file by that time. Typically, this is about 600 forms that have to be completed and provided to all current and past employees for the calendar year of 2023.

Dec 1, 2023

Monthly Report Information Services

Michael Mathews

Staffing changes or issues

We have no staffing changes currently.

Budget YTD summary

We have paid most of our software support contract at this time of the year. Our expenditure will be greatly reduced from this point on. We are at 96% of our budget. We are working very hard at reducing spending as much as possible.

Projects/Issues/Challenges/Concerns

We are still helping with the Tyler Eagle recording software installation. IT is slated to go live in 2024.

GovBuilt for EH continues to be a priority we are currently working on all EH forms. WE are hoping to be completed by soon.

Cyber Security

We have been working diligently with the district courts to be prepared when the OJA brings their systems online. One of the projects included in person e-mail security training for each of the court and court services employees that has a kscourts email address. We felt this was necessary since we do not control that system.

We are currently working with several departments to find more innovative ways to be more efficient.

In November we conducted 3 days of training for O365 for one or 2 employees for each department, we are now determining the employees that will be moving to the G1 Licensing, this will save us approximately 150.00 per user.

Issues that we dealt with in the past month include. Just managing our cyber security. It is a ongoing battle.



Maintenance & Purchasing Monthly Report 12/01/2023

Harlen Depew, Director

Staffing: At this time, we have one FT custodial position and one Maintenance Tech position open.

Budget YTD summary

As of the end of November we've spent approximately 80% of our operating budget for the year. Open positions throughout the year have helped the bottom line. Contractual items have risen dramatically leading to over budget situations on several contractual lines. Commodities have also risen substantially, but the contractual costs have been most concerning.

Projects/Issues/Challenges/Concerns

Courthouse Remodel

Ward Davis Builders have continued to push thru this challenging project and the project is still on track. Other than carpet replacement in the main open space on the 1st floor, remodel work is substantially complete on floors 1, 2, 3 and 4. Wall framing is well underway on the 5th floor, with electrical rough in happening simultaneously. We are still anticipating completion of this project in the early spring timeframe.

Courthouse Front Entrance

Maintenance Staff recently refurbished the handrails on the front steps of the courthouse, with new support flanges on all upright components, and new paint that matches the windows. New traction tape was also installed on the front steps.

Courthouse Network Cabling

Maintenance and IT had planned to contract out a comprehensive project of replacing the network cabling throughout the building. We have decided we can do this work with our own people at a significant savings, and we're currently in the early stages of this project. We will be working on this over the winter months as time allows.



Public Works
600 Scott Boulevard
South Hutchinson, Kansas 67505
620-694-2976
Don Brittain, Director

November, 2023 Monthly Report

Asphalt Crew is shouldering roads eliminating edge drop off and will soon be asphalt crack sealing.

Mowing/Sign is mowing the last round within the road right of way and should finish the first week in December .

Dirt Crew is cleaning ditches and replacing entrance culverts.

Bridge Crew is replacing the Olcott Road Bridge 3.5 miles south of Sun City Road and will finish in December.

Planning & Zoning Planning & Zoning Commission is working on solar regulations.

Environmental Health has sent the sanitation code to KDHE for input or approval. The code should be approved by KDHE sometime in December.

Utilities Both SD201-202 and Yoder WD101 projects are all in design and we are applying for grants.

Contracted Project

Woody Seat Bridge deck rehab concrete patching work will be completed the first of December

The Willowbrook Bridge construction is on schedule.

Challenges



Reno County Solid Waste
703 S. Mohawk
Hutchinson, KS 67501
(620) 694-2586
Fax (620) 694-669-8126

Solid Waste Monthly Update November 2023
Prepared by Megan Davidson, Director

Staffing: We currently have a General Laborer position open on the Monday-Thursday shift. This position has had very little applicants in the past few months or no shows to interviews. No changes to other staffing

Projects/Issues/Challenges/Concerns: The Gas Collection Control System Remediation project should be finished up by the first week of December. We are still working on the Gun Range as weather and time allows us to.

Office staff has been busy preparing for the end of the year reports and starting to get ready for the 2024 budget year!

KDHE came in on November 9th and conducted an unannounced inspection of the whole facility with 2 inspector. We came out of the inspection with no violations and compliments of how well our landfill is ran and how clean it is while on site.

We have seen an increase in the amount of Lithium batteries that have been dropped off by citizens which is a very good sign that people are listening about what causes fires etc. if they are disposed of incorrectly. We are able to accept lithium batteries of any size at our Household Hazardous Waste location at the landfill Monday-Saturday 8am-5pm.

We have had a few major repairs to equipment as well as replacing some out of date GPS equipment that needed to be updated as well. The #356 Dozer is getting some transmission work done to it as it went down mid November for repairs. We are currently operating with one compactor as the other one is in Wichita from the fire.

Budget: In preparation for the 2024 year in the early months of January and February of 2024 I will be placing a few pieces of equipment on the consent agenda for Certified Rebuilds, that has already been budgeted in my Capital Improvement Plan for the 2024 calendar year. One of those pieces of equipment is a Caterpillar D8 Dozer #355 and the other will be a Certified Powertrain Rebuild on the 826 Caterpillar Compactor. We also will be scheduling track replacement on the #356 Dozer for an undercarriage. Overall the landfill has spent 41% of its 008 budget.



RENO COUNTY TREASURER
125 West First Ave.
Hutchinson, Kansas 67501-5245
620-694-2938
Fax: 620-694-2776

TDD: Kansas Relay Center 1-800-766-3777

November 15, 2023

MONTHLY REPORT

STAFFING CHANGES OR ISSUES:

Tax Statements went out 11/13/23 so our tax season will be starting by next week. We have some new employees that we are training in an effort to keep the tag lines down and yet borrow at least one from the front line for posting taxes. Lock Box will begin the end of November so we will be focused on posting those payments too.

BUDGET YTD SUMMARY:

We are running around 83% of our budget in the largest expenses we have (payroll). Overall expenses are at approximately 88%. We do have some areas that have not reached the time frame in which items will be charged against their fund. Some of the larger expenses to come will be the fee from Master's Touch for our tax statements, mailing our receipts and lock box services (\$10,000.00) up from \$9,800.00. I did negotiate the Qless bill again this year as they wanted to raise their cost by approximately 10%. We are now back down to \$7,200.00. I am watching for any expense I can avoid or cut. Down to emailing receipts to customers if we can.

PROJECTS/ISSUES/CHALLENGES/CONCERNS:

My department's major projects for the month of December is to get the taxes collected. We will have to process the AAE's associated with the tax sale once the funds are received. We are in for some trying times with this being the busiest time of the year for us and the department undergoing a lot of changes. The budget is also a concern as too many vendor's raised their fees higher than I expected. Advertising fees and publication fees have both gone up. This does not include the postage for sending out receipts. Lock Box fees went up a little (\$200.00) and now our supplies are climbing rapidly. Unfortunately the publications are State mandated. Hopefully KCTA will make their representatives aware of this problem. The County has been signed up to send tax statements by email and I am in hopes our customers will sign up for the service. This could save on our postage costs. I will be doing my best to keep things running on an even keel.



RENO COUNTY YOUTH SERVICES

219 West Second Ave.
Hutchinson, Kansas 67501
(620) 694-2500

Fax: (620) 694-2504

TDD: Kansas Relay Center 1-800-766-3777

JUVENILE DETENTION CENTER

JUVENILE INTAKE & ASSESSMENT

BOB JOHNSON YOUTH SHELTER

Youth Services Monthly Report

November 2023

Staffing changes or issues (if any)

We're currently seeking to fill the stand-by Youth Care Specialist/Juvenile Detention Officers, and a 40 hour Child Care Specialist (male only). All positions, except standby and on-call positions, offer insurance benefits and KPERs. Those interested in the open positions can apply online at Renogov.org.

The employee of the month for November is MaKayla Michael. MaKayla started working for Reno County December of 2022 as a Youth Care Specialist. She has quickly learned our behavior management program and successfully uses it to manage our youth in a positive manner. MaKayla goes out of the way to help her coworker complete duties and often takes the initiative to deep clean areas of the facility. She's an amazing role model for our youth by building them up and holding them accountable to reach their goals. Congratulations MaKayla!

Budget YTD Summary

As of 11/30/2023, we have spent 62% of our Shelter budget (Dept.90). The total shelter budget is \$933,553. We have spent 85% of our detention budget (Dept.91). The total detention budget is \$1,109,483.

Projects/Issues/Challenges/Concerns

No projects or concerns for this month.

The month of November went by very quickly. We had our quarterly walk through from the Kansas Department of Children and Families. There were no concerns found from the walk through and no corrective action was required.

We strive to create a positive Christmas experience for the youth who are housed with us over Christmas. We have a few local churches and groups who provide our youth with Christmas presents and small parties, so our staff are working with them to get these organized for December.



AGENDA ITEM

AGENDA ITEM #8.B

AGENDA DATE: December 27, 2023

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:
Financial Report

SUMMARY & BACKGROUND OF TOPIC:

Attached is a report to keep the commission informed of the county's financial status.

2023 YTD BUDGET REPORT

As of 11/30/2023

	Amended Budget	Amt Received / Expended	% Recd / Used
001 General Fund			
00 Unclassified			
Revenue			
Interest	306,000.00	3,536,603.65	1156%
Taxes	17,351,225.00	18,470,814.63	106%
Licenses, Permits, and Fees	229,450.00	250,950.94	109%
Reimbursements	707,500.00	745,558.22	105%
Transfers In from Other Funds	25,000.00	76,386.00	306%
Other Revenue	0.00	23,258.12	
Revenue Total	18,619,175.00	23,103,571.56	124%
Expenses			
Other Expense & Reimbursements	0.00	(4,914.73)	
Expenses Total	0.00	(4,914.73)	
01 County Commission			
Expenses			
Personnel Services	54,000.00	49,527.08	92%
Contractual Services	4,350.00	4,375.56	101%
Commodities	2,500.00	350.27	14%
Expenses Total	60,850.00	54,252.91	89%
02 County Clerk			
Revenue			
Reimbursements	20,000.00	22,956.37	115%
Revenue Total	20,000.00	22,956.37	115%
Expenses			
Personnel Services	284,207.00	260,145.08	92%
Contractual Services	27,170.00	28,559.76	105%
Commodities	4,600.00	1,869.16	41%
Expenses Total	315,977.00	290,574.00	92%
03 County Treasurer			
Revenue			
Reimbursements	0.00	166.00	
Revenue Total	0.00	166.00	
Expenses			
Personnel Services	208,938.00	188,317.54	90%
Contractual Services	40,275.00	27,133.92	67%
Commodities	31,450.00	28,845.62	92%
Expenses Total	280,663.00	244,297.08	87%

2023 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
04 District Attorney			
Revenue			
Licenses, Permits, and Fees	80,000.00	134,846.13	169%
Reimbursements	0.00	7,112.47	
Revenue Total	80,000.00	141,958.60	177%
Expenses			
Personnel Services	1,190,954.00	1,092,867.00	92%
Contractual Services	356,400.00	170,454.63	48%
Commodities	49,000.00	30,746.96	63%
Expenses Total	1,596,354.00	1,294,068.59	81%
05 Register of Deeds			
Revenue			
Licenses, Permits, and Fees	375,000.00	373,780.25	100%
Revenue Total	375,000.00	373,780.25	100%
Expenses			
Personnel Services	160,663.00	147,465.32	92%
Contractual Services	9,455.00	7,787.96	82%
Commodities	5,750.00	2,319.21	40%
Expenses Total	175,868.00	157,572.49	90%
06 Sheriff			
Revenue			
Licenses, Permits, and Fees	32,300.00	29,615.00	92%
Reimbursements	10,500.00	15,802.03	150%
Grant Revenues	12,000.00	16,062.75	134%
Revenue Total	54,800.00	61,479.78	112%
Expenses			
Personnel Services	3,298,628.00	2,870,980.87	87%
Contractual Services	382,938.00	330,038.72	86%
Commodities	455,123.00	296,704.91	65%
Capital Improvement & Outlay	85,682.00	13,188.94	15%
Other Expense & Reimbursements	2,000.00	1,174.03	59%
Expenses Total	4,224,371.00	3,512,087.47	83%
07 County Administration			
Expenses			
Personnel Services	501,934.00	475,289.71	95%
Contractual Services	55,550.00	47,293.52	85%
Commodities	3,000.00	1,834.33	61%
Expenses Total	560,484.00	524,417.56	94%

2023 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
08 District Court			
Revenue			
Reimbursements	10,000.00	1,626.91	16%
Grant Revenues	0.00	8,692.96	
Revenue Total	10,000.00	10,319.87	103%
Expenses			
Contractual Services	561,040.00	422,619.06	75%
Commodities	55,100.00	37,694.96	68%
Expenses Total	616,140.00	460,314.02	75%
09 Courthouse General			
Revenue			
Reimbursements	11,000.00	8,938.60	81%
Revenue Total	11,000.00	8,938.60	81%
Expenses			
Personnel Services	87,749.00	81,981.46	93%
Contractual Services	351,000.00	288,357.06	82%
Commodities	2,000.00	0.00	0%
Capital Improvement & Outlay	900,000.00	108,300.96	12%
Other Expense & Reimbursements	0.00	0.00	
Expenses Total	1,340,749.00	478,639.48	36%
10 County General			
Expenses			
Contractual Services	893,500.00	857,588.35	96%
Commodities	1,000.00	9,582.71	958%
Other Expense & Reimbursements	15,000.00	1,461.61	10%
Outside Agencies Appropriation	604,000.00	604,000.00	100%
Ambulance Services	1,816,889.00	726,693.35	40%
Emergency Communications	850,000.00	576,325.32	68%
Economic Development Projects	400,000.00	0.00	0%
Transfers Out to Other Funds	912,340.00	865,984.41	95%
Commission Discretionary	20,000.00	792.62	4%
Expenses Total	5,512,729.00	3,642,428.37	66%
11 Maintenance			
Revenue			
Reimbursements	30,000.00	35,492.83	118%
Revenue Total	30,000.00	35,492.83	118%
Expenses			
Personnel Services	887,421.00	688,187.24	78%
Contractual Services	86,110.00	85,059.40	99%
Commodities	77,951.00	49,309.16	63%
Expenses Total	1,051,482.00	822,555.80	78%

2023 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
12 Planning & Zoning			
Revenue			
Reimbursements	0.00	1,880.00	
Revenue Total	0.00	1,880.00	
Expenses			
Personnel Services	88,964.00	80,994.05	91%
Contractual Services	17,700.00	5,047.07	29%
Commodities	700.00	419.13	60%
Expenses Total	107,364.00	86,460.25	81%
13 Emergency Management			
Revenue			
Reimbursements	100,000.00	84,315.32	84%
Revenue Total	100,000.00	84,315.32	84%
Expenses			
Personnel Services	305,391.00	280,053.25	92%
Contractual Services	47,575.00	23,048.92	48%
Commodities	35,200.00	20,504.02	58%
Other Expense & Reimbursements	0.00	593.42	
Expenses Total	388,166.00	324,199.61	84%
14 Sheriff - Jail			
Revenue			
Reimbursements	40,000.00	72,926.80	182%
Grant Revenues	0.00	142,700.00	
Other Revenue	5,000.00	0.00	0%
Revenue Total	45,000.00	215,626.80	479%
Expenses			
Personnel Services	2,502,889.00	2,240,824.99	90%
Contractual Services	920,320.00	809,256.65	88%
Commodities	215,000.00	180,686.51	84%
Expenses Total	3,638,209.00	3,230,768.15	89%
15 Human Resources			
Revenue			
Reimbursements	0.00	3,000.00	
Revenue Total	0.00	3,000.00	
Expenses			
Personnel Services	190,733.00	171,476.19	90%
Contractual Services	52,950.00	41,193.10	78%
Commodities	16,000.00	8,896.06	56%
Expenses Total	259,683.00	221,565.35	85%

2023 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
16 Appraiser			
Revenue			
Reimbursements	3,000.00	6,082.50	203%
Revenue Total	3,000.00	6,082.50	203%
Expenses			
Personnel Services	676,347.00	591,124.23	87%
Contractual Services	71,300.00	44,457.73	62%
Commodities	24,500.00	21,678.70	88%
Expenses Total	772,147.00	657,260.66	85%
17 County Clerk - Election			
Revenue			
Reimbursements	500.00	649.45	130%
Revenue Total	500.00	649.45	130%
Expenses			
Personnel Services	130,107.00	115,007.79	88%
Contractual Services	181,810.00	154,614.37	85%
Commodities	18,800.00	9,138.60	49%
Other Expense & Reimbursements	0.00	250.00	
Transfers Out to Other Funds	58,161.00	9,366.00	16%
Expenses Total	388,878.00	288,376.76	74%
18 Information Technology			
Revenue			
Reimbursements	28,000.00	35,150.65	126%
Revenue Total	28,000.00	35,150.65	126%
Expenses			
Personnel Services	548,285.00	516,250.19	94%
Contractual Services	418,075.00	419,193.58	100%
Commodities	9,500.00	4,251.56	45%
Expenses Total	975,860.00	939,695.33	96%

2023 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
24 Auto Center			
Revenue			
Reimbursements	20,000.00	25,002.29	125%
Revenue Total	20,000.00	25,002.29	125%
Expenses			
Personnel Services	170,223.00	158,005.34	93%
Contractual Services	14,880.00	13,075.19	88%
Commodities	15,380.00	5,762.00	37%
Capital Improvement & Outlay	0.00	800.00	
Expenses Total	200,483.00	177,642.53	89%
REVENUE TOTALS	19,396,475.00	24,130,370.87	124%
EXPENSE TOTALS	22,466,457.00	17,402,261.68	77%
Fund 001 General Fund	(3,069,982.00)	6,728,109.19	
Beginning Fund Balance:		13,483,335.22	
Ending Fund Balance:		20,211,444.41	
Cash Balance Forward (Budgeted Resource):		8,974,125.00	
Reserve for Cash Carryover & Contingencies:		5,550,000.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
002 Aging & Transit Fund				
Revenue				
Taxes	205,999.00	204,567.29	99%	
Licenses, Permits, and Fees	100.00	0.00	0%	
Reimbursements	6,125.00	20,331.45	332%	
Grant Revenues	1,171,923.00	923,422.59	79%	
Transfers In from Other Funds	437,340.00	437,340.00	100%	
Other Revenue	257,076.00	223,773.00	87%	
Revenue Total	2,078,563.00	1,809,434.33	87%	
Expenses				
Personnel Services	1,355,740.00	1,014,600.08	75%	
Contractual Services	594,451.00	510,136.05	86%	
Commodities	286,150.00	151,372.76	53%	
Capital Improvement & Outlay	266,292.00	87,063.80	33%	
Other Expense & Reimbursements	425.00	0.00	0%	
Expenses Total	2,503,058.00	1,763,172.69	70%	
	REVENUE TOTALS	2,078,563.00	1,809,434.33	87%
	EXPENSE TOTALS	2,503,058.00	1,763,172.69	70%
Fund 002-Aging & Transit Totals	(424,495.00)	46,261.64		
	Beginning Fund Balance:	933,802.29		
	Ending Fund Balance:	980,063.93		
	Cash Balance Forward (Budgeted Resource):	489,751.00		
	Reserve for Cash Carryover & Contingencies:	60,000.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
003 Public Health Fund				
Revenue				
Taxes	673,691.00	672,687.28	100%	
Licenses, Permits, and Fees	10,500.00	32,562.92	310%	
Reimbursements	566,000.00	535,838.47	95%	
Grant Revenues	1,240,500.00	1,854,080.77	149%	
Other Revenue	500.00	7,927.29	1585%	
Revenue Total	2,491,191.00	3,103,096.73	125%	
Expenses				
Personnel Services	2,625,375.00	2,072,715.90	79%	
Contractual Services	648,870.00	555,542.75	86%	
Commodities	249,150.00	229,556.88	92%	
Expenses Total	3,523,395.00	2,857,815.53	81%	
	REVENUE TOTALS	2,491,191.00	3,103,096.73	125%
	EXPENSE TOTALS	3,523,395.00	2,857,815.53	81%
Fund 003-Public Health Totals	(1,032,204.00)	245,281.20		
	Beginning Fund Balance:	2,429,407.11		
	Ending Fund Balance:	2,674,688.31		
	Cash Balance Forward (Budgeted Resource):	1,401,406.00		
	Reserve for Cash Carryover & Contingencies:	352,000.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
004 Noxious Weed Fund				
Revenue				
Taxes	128,076.00	125,615.63	98%	
Other Revenue	12,000.00	20,257.14	169%	
Revenue Total	140,076.00	145,872.77	104%	
Expenses				
Personnel Services	85,221.00	78,125.16	92%	
Contractual Services	4,650.00	1,580.03	34%	
Commodities	51,150.00	47,034.40	92%	
Transfers Out to Other Funds	10,000.00	0.00	0%	
Expenses Total	151,021.00	126,739.59	84%	
	REVENUE TOTALS	140,076.00	145,872.77	104%
	EXPENSE TOTALS	151,021.00	126,739.59	84%
Fund 004-Noxious Weed Totals	(10,945.00)	19,133.18		
	Beginning Fund Balance:	24,004.42		
	Ending Fund Balance:	43,137.60		
	Cash Balance Forward (Budgeted Resource):	14,375.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
006 Special Bridge Fund				
Revenue				
Taxes	276,294.00	285,962.82	103%	
Reimbursements	300,000.00	308,473.28	103%	
Transfers In from Other Funds	0.00	0.00		
Revenue Total	576,294.00	594,436.10	103%	
Expenses				
Contractual Services	2,400,000.00	1,468,876.40	61%	
Commodities	350,000.00	0.00	0%	
Other Expense & Reimbursements	0.00	(106,912.69)		
Expenses Total	2,750,000.00	1,361,963.71	50%	
	REVENUE TOTALS	576,294.00	594,436.10	103%
	EXPENSE TOTALS	2,750,000.00	1,361,963.71	50%
Fund 006-Special Bridge Totals	(2,173,706.00)	(767,527.61)		
	Beginning Fund Balance:	4,148,444.61		
	Ending Fund Balance:	3,380,917.00		
	Cash Balance Forward (Budgeted Resource):	2,178,454.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
007 Road & Bridge Fund			
Revenue			
Taxes	5,262,162.00	5,193,391.50	99%
Reimbursements	0.00	72,011.56	
Other Revenue	1,536,438.00	1,774,862.38	116%
Grant Revenues	0.00	200,000.00	
Revenue Total	6,798,600.00	7,240,265.44	106%
Expenses			
Personnel Services	2,327,125.00	1,866,331.96	80%
Contractual Services	299,600.00	186,763.95	62%
Commodities	3,682,000.00	3,212,269.65	87%
Capital Improvement & Outlay	466,500.00	242,990.01	52%
Transfers Out to Other Funds	400,000.00	0.00	0%
Expenses Total	7,175,225.00	5,508,355.57	77%
REVENUE TOTALS	6,798,600.00	7,240,265.44	106%
EXPENSE TOTALS	7,175,225.00	5,508,355.57	77%
Fund 007-Road & Bridge Totals	(376,625.00)	1,731,909.87	
Beginning Fund Balance:		1,346,089.12	
Ending Fund Balance:		3,077,998.99	
Cash Balance Forward (Budgeted Resource):		519,367.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
008 Solid Waste Fund			
Revenue			
Licenses, Permits, and Fees	5,090,000.00	5,796,530.99	114%
Reimbursements	55,000.00	106,921.41	194%
Other Revenue	5,000.00	35,990.20	720%
Revenue Total	5,150,000.00	5,939,442.60	115%
Expenses			
Personnel Services	1,683,838.00	1,256,626.20	75%
Contractual Services	1,216,950.00	649,614.18	53%
Commodities	609,500.00	327,529.85	54%
Capital Improvement & Outlay	2,050,000.00	1,614,712.78	79%
Transfers Out to Other Funds	650,950.00	250,950.00	39%
Expenses Total	6,211,238.00	4,099,433.01	66%
REVENUE TOTALS	5,150,000.00	5,939,442.60	115%
EXPENSE TOTALS	6,211,238.00	4,099,433.01	66%
Fund 008-Solid Waste Totals	(1,061,238.00)	1,840,009.59	
Beginning Fund Balance:		6,422,083.53	
Ending Fund Balance:		8,262,093.12	
Cash Balance Forward (Budgeted Resource):		5,095,008.00	
Reserve for Cash Carryover & Contingencies:		4,033,770.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
009 Youth Services Fund			
Revenue			
Reimbursements	1,329,595.00	1,171,316.39	88%
Grant Revenues	0.00	15,742.47	
Transfers In from Other Funds	400,000.00	400,000.00	100%
Revenue Total	1,729,595.00	1,587,058.86	92%
Expenses			
Personnel Services	1,753,909.00	1,592,273.84	91%
Contractual Services	113,745.00	94,117.93	83%
Commodities	56,300.00	29,025.01	52%
Other Expense & Reimbursements	126,082.00	79,258.12	63%
Expenses Total	2,050,036.00	1,794,674.90	88%
REVENUE TOTALS	1,729,595.00	1,587,058.86	92%
EXPENSE TOTALS	2,050,036.00	1,794,674.90	88%
Fund 009-Youth Services Totals	(320,441.00)	(207,616.04)	
Beginning Fund Balance:		896,861.45	
Ending Fund Balance:		689,245.41	
Cash Balance Forward (Budgeted Resource):		752,619.00	
Reserve for Cash Carryover & Contingencies:		432,178.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
013 Solid Waste Post-Closure Fund			
Revenue			
Transfers In from Other Funds	400,000.00	0.00	0%
Revenue Total	400,000.00	0.00	0%
Expenses			
Contractual Services	330,000.00	250,160.36	76%
Capital Improvement & Outlay	6,132,913.00	0.00	0%
Expenses Total	6,462,913.00	250,160.36	4%
REVENUE TOTALS	400,000.00	0.00	0%
EXPENSE TOTALS	6,462,913.00	250,160.36	4%
Fund 013-Solid Waste Post-Closure Totals	(6,062,913.00)	(250,160.36)	
Beginning Fund Balance:		6,942,945.86	
Ending Fund Balance:		6,692,785.50	
Cash Balance Forward (Budgeted Resource):		6,062,913.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
015 Employee Benefits Fund			
Revenue			
Taxes	5,454,357.00	5,414,020.46	99%
Reimbursements	1,314,000.00	1,216,200.86	93%
Revenue Total	6,768,357.00	6,630,221.32	98%
Expenses			
Personnel Services	4,400,321.00	3,900,874.96	89%
Contractual Services	5,000.00	4,484.50	90%
Other Expense & Reimbursements	4,000.00	0.00	0%
Transfers Out to Other Funds	4,800,000.00	3,578,574.50	75%
Expenses Total	9,209,321.00	7,483,933.96	81%
REVENUE TOTALS	6,768,357.00	6,630,221.32	98%
EXPENSE TOTALS	9,209,321.00	7,483,933.96	81%
Fund 015-Employee Benefits Totals	(2,440,964.00)	(853,712.64)	
Beginning Fund Balance:		4,967,541.03	
Ending Fund Balance:		4,113,828.39	
Cash Balance Forward (Budgeted Resource):		4,082,534.00	
Reserve for Cash Carryover & Contingencies:		1,500,000.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
017 TECH Center Fund			
Revenue			
Taxes	500,400.00	495,123.58	99%
Revenue Total	500,400.00	495,123.58	99%
Expenses			
Contractual Services	510,000.00	510,000.00	100%
Expenses Total	510,000.00	510,000.00	100%
REVENUE TOTALS	500,400.00	495,123.58	99%
EXPENSE TOTALS	510,000.00	510,000.00	100%
Fund 017-TECH Center Totals	(9,600.00)	(14,876.42)	
Beginning Fund Balance:		24,975.17	
Ending Fund Balance:		10,098.75	
Cash Balance Forward (Budgeted Resource):		22,937.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
018 Mental Health Fund			
Revenue			
Taxes	444,884.00	439,590.80	99%
Revenue Total	444,884.00	439,590.80	99%
Expenses			
Contractual Services	452,025.00	452,025.00	100%
Expenses Total	452,025.00	452,025.00	100%
REVENUE TOTALS	444,884.00	439,590.80	99%
EXPENSE TOTALS	452,025.00	452,025.00	100%
Fund 018-Mental Health Totals	(7,141.00)	(12,434.20)	
Beginning Fund Balance:		20,584.21	
Ending Fund Balance:		8,150.01	
Cash Balance Forward (Budgeted Resource):		18,999.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
029 Special Parks & Recreation Fund			
Revenue			
Taxes	18,965.00	13,770.05	73%
Revenue Total	18,965.00	13,770.05	73%
Expenses			
Contractual Services	10,000.00	10,000.00	100%
Expenses Total	10,000.00	10,000.00	100%
	REVENUE TOTALS	18,965.00	73%
	EXPENSE TOTALS	10,000.00	100%
Fund 029 Special Parks & Recreation Totals	8,965.00	3,770.05	
	Beginning Fund Balance:	13,571.88	
	Ending Fund Balance:	17,341.93	
	Cash Balance Forward (Budgeted Resource):	8,291.00	
	Reserve for Cash Carryover & Contingencies:	17,256.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
030 Special Alcohol & Drug Fund			
Revenue			
Taxes	18,965.00	15,420.07	81%
Revenue Total	18,965.00	15,420.07	81%
Expenses			
Contractual Services	10,000.00	10,000.00	100%
Expenses Total	10,000.00	10,000.00	100%
	REVENUE TOTALS	18,965.00	81%
	EXPENSE TOTALS	10,000.00	100%
Fund 030 Special Alcohol & Drug Totals	8,965.00	5,420.07	
	Beginning Fund Balance:	38,524.51	
	Ending Fund Balance:	43,944.58	
	Cash Balance Forward (Budgeted Resource):	30,271.00	
	Reserve for Cash Carryover & Contingencies:	39,236.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
083 Bond & Interest Fund			
Revenue			
Taxes	948,964.00	932,096.80	98%
Transfers In from Other Funds	250,950.00	402,143.76	160%
Other Revenue	52,314.00	52,864.50	101%
Revenue Total	1,252,228.00	1,387,105.06	111%
Expenses			
Contractual Services	1,749,701.00	1,749,800.00	100%
Expenses Total	1,749,701.00	1,749,800.00	100%
	REVENUE TOTALS	1,252,228.00	111%
	EXPENSE TOTALS	1,749,701.00	100%
Fund 083 Bond & Interest Totals	(497,473.00)	(362,694.94)	
	Beginning Fund Balance:	550,701.51	
	Ending Fund Balance:	188,006.57	
	Cash Balance Forward (Budgeted Resource):	672,256.00	
	Reserve for Cash Carryover & Contingencies:	150,000.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
085 Noxious Weed Capital Outlay Fund			
Revenue			
Transfers In from Other Funds	10,000.00	0.00	0%
Revenue Total	10,000.00	0.00	0%
REVENUE TOTALS	10,000.00	0.00	0%
EXPENSE TOTALS	0.00	0.00	
und 085 Noxious Weed Capital Outlay Totals	10,000.00	0.00	
Beginning Fund Balance:		104,276.58	
Ending Fund Balance:		104,276.58	
Cash Balance Forward (Budgeted Resource):		89,776.00	
Reserve for Cash Carryover & Contingencies:		99,776.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
086 Public Health Capital Outlay Fd			
Expenses			
Capital Improvement & Outlay	25,000.00	0.00	0%
Expenses Total	25,000.00	0.00	0%
REVENUE TOTALS	0.00	0.00	
EXPENSE TOTALS	25,000.00	0.00	0%
Fund 086 Public Health Capital Outlay Totals	(25,000.00)	0.00	
Beginning Fund Balance:		413,200.50	
Ending Fund Balance:		413,200.50	
Cash Balance Forward (Budgeted Resource):		433,480.00	
Reserve for Cash Carryover & Contingencies:		408,480.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
087 Historical Museum Fund			
Revenue			
Taxes	181,654.00	179,731.58	99%
Revenue Total	181,654.00	179,731.58	99%
Expenses			
Contractual Services	185,000.00	185,000.00	100%
Expenses Total	185,000.00	185,000.00	100%
REVENUE TOTALS	181,654.00	179,731.58	99%
EXPENSE TOTALS	185,000.00	185,000.00	100%
Fund 087 Historical Museum Totals	(3,346.00)	(5,268.42)	
Beginning Fund Balance:		8,629.79	
Ending Fund Balance:		3,361.37	
Cash Balance Forward (Budgeted Resource):		8,184.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
093 Special Equipment Fund			
Revenue			
Taxes	523,537.00	513,374.17	98%
Reimbursements	130,288.00	143,642.83	110%
Revenue Total	653,825.00	657,017.00	100%
Expenses			
Contractual Services	131,300.00	93,998.48	72%
Capital Improvement & Outlay	581,109.00	263,335.01	45%
Commodities	5,600.00	832.23	15%
Expenses Total	718,009.00	358,165.72	50%
REVENUE TOTALS	653,825.00	657,017.00	100%
EXPENSE TOTALS	718,009.00	358,165.72	50%
Fund 093 Special Equipment Fund Totals	(64,184.00)	298,851.28	
Beginning Fund Balance:		332,387.02	
Ending Fund Balance:		631,238.30	
Cash Balance Forward (Budgeted Resource):		228,517.00	
Reserve for Cash Carryover & Contingencies:		150,000.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
094 Special Road Fund			
Revenue			
Taxes	8,976.00	16,643.43	185%
Grant Revenues	0.00	66,249.86	
Revenue Total	8,976.00	82,893.29	923%
Expenses			
Contractual Services	0.00	216,590.77	
Capital Improvement & Outlay	755,000.00	0.00	0%
Expenses Total	755,000.00	216,590.77	29%
REVENUE TOTALS	8,976.00	82,893.29	923%
EXPENSE TOTALS	755,000.00	216,590.77	29%
Fund 094 Special Road Fund Totals	(746,024.00)	(133,697.48)	
Beginning Fund Balance:		1,214,745.57	
Ending Fund Balance:		1,081,048.09	
Cash Balance Forward (Budgeted Resource):		782,489.00	
Reserve for Cash Carryover & Contingencies:		36,465.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
098 CIP Fund			
Revenue			
Taxes	255,476.00	258,835.08	101%
Reimbursements	0.00	9,661.00	
Prior Year Cancelled Encumbrances (0.00	900.00	
Revenue Total	255,476.00	269,396.08	105%
Expenses			
Capital Improvement & Outlay	457,000.00	298,872.29	65%
Expenses Total	457,000.00	298,872.29	65%
REVENUE TOTALS	255,476.00	269,396.08	105%
EXPENSE TOTALS	457,000.00	298,872.29	65%
Fund 098 CIP Totals	(201,524.00)	(29,476.21)	
Beginning Fund Balance:		367,679.89	
Ending Fund Balance:		338,203.68	
Cash Balance Forward (Budgeted Resource):		307,429.00	
Reserve for Cash Carryover & Contingencies:		100,000.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
180 Internal Services Fund			
Revenue			
Reimbursements	515,000.00	461,055.64	90%
Revenue Total	515,000.00	461,055.64	90%
Expenses			
Commodities	590,846.00	426,401.14	72%
Expenses Total	590,846.00	426,401.14	72%
REVENUE TOTALS	515,000.00	461,055.64	90%
EXPENSE TOTALS	590,846.00	426,401.14	72%
Fund 180 Internal Services Totals	(75,846.00)	34,654.50	
Beginning Fund Balance:		117,012.87	
Ending Fund Balance:		151,667.37	
Cash Balance Forward (Budgeted Resource):		75,846.00	